MAURITIUS PUBLIC SERVICE
PUBLIC ADVERTISEMENT NO. 04 OF 2023

Vacancies for Post of Tourism Planning Executive
Ministry of Tourism

Applications are invited from qualified candidates who wish to be considered for appointment as Tourism Planning Executive in the Ministry of Tourism.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 45th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS:

A. Candidates should possess a degree in Tourism Management or Hospitality Management or Tourism and Hospitality Management or Tourism and Travel Management from a recognized institution or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should-
   (i) have a good command of English and French both written and spoken; and
   (ii) be computer literate

NOTE

1. Candidates should produce written evidence of knowledge claimed.

2. The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.

3. Candidates may be required to take part in a written examination.

4. The Commission reserves the right:
   (i) to convene only the best qualified candidates for interview; and
   (ii) not to make any appointment following this advertisement.

IV. DUTIES AND SALARY:

1. To assist the Senior Tourism Planning Executive -
   (i) in tourism planning through the formulation of tourism development policies, marketing strategies and preparation of long-term tourism plans;
(ii) in the monitoring of tourism development, the elaboration of standards, guidelines and the preparation of appropriate legislations;

(iii) in arousing public awareness of tourism; and

(iv) in project appraisal, preparation and implementation of technical/financial assistance programmes for tourism development.

2. To keep abreast of all trends in world tourism and of their likely impact on the promotion and development of the tourism industry and propose measures in response to such development.

3. To initiate action for the development and upgrading of tourism infrastructure.

4. To work in close collaboration with Ministries/Departments, local authorities and private sector organisations for the promotion of a harmonious development of the tourism industry.

5. To use ICT in the performance of his duties.

6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Tourism Planning Executive in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 x 1,700 – 62,700 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commissions/Embassies overseas.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at https://psc.govmu.org

4. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are, therefore, advised to submit their e-mail address.

5. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the Application Form. Care should be taken to fill in the Application Form correctly. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.

VI. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 15 00 hours (local time) on Thursday 02 March 2023. Application Forms received after the specified closing date and time will not be considered.

Date: 10 February 2023

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.