MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 21 OF 2023

Vacancy for Post of Head, Mauritius Maritime Training Academy
Ministry of Blue Economy, Marine Resources, Fisheries and Shipping
(Mauritius Maritime Training Academy)

Applications are invited from qualified candidates who wish to be considered for appointment as Head, Mauritius Maritime Training Academy in the Ministry of Blue Economy, Marine Resources, Fisheries and Shipping (Mauritius Maritime Training Academy).

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 50th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should –

A. possess a Master’s Degree in Public Policy and Administration or Business Administration or Public Sector Management or Maritime Affairs from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

B. (i) reckon at least eight years’ post-qualification experience in the maritime industry or educational field;

(ii) possess strong leadership and organising skills;

(iii) have good analytical and problem solving skills;

(iv) possess a high sense of responsibility and the ability to inspire innovation;

(v) have the ability to think strategically and provide strategic advice on human resource development;

(vi) possess strong interpersonal and communication skills; and

(vii) be computer literate.
NOTE

1. Candidates should produce written evidence of experience/knowledge claimed.

2. The onus for the submission of written evidence of experience/knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience/knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.

3. Candidates may be required to take part in a written examination.

4. The Commission reserves the right:

   (i) to convene only the best qualified candidates for interview; and

   (ii) not to make any appointment following this advertisement.

IV. ROLE AND RESPONSIBILITIES

To be responsible for the formulation and implementation of policies and strategies for the development of the Mauritius Maritime Training Academy.

V. DUTIES AND SALARY

1. To ensure the day-to-day administration and to manage resources under his control for the efficient and effective management of the Academy.

2. To advise and assist the Ministry in the formulation of policies and strategies relating to human resource development for the maritime industry.

3. To work in close collaboration with the Ministry and other organisations to achieve the goals and objectives set.

4. To ensure that training policies of the Academy are in alignment with Government’s vision for the creation of employment in the maritime industry.

5. To design and organise demand-driven training programmes for the maritime industry in conformity with the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW Convention).
6. To promote the Mauritius Maritime Training Academy as a regional Maritime Training Centre.

7. To explore opportunities of –
   (i) partnerships and networking with other institutions; and
   (ii) joint ventures and to enter into cooperation agreements with overseas Maritime Training Centres.

8. To advise on the introduction of new training methodologies and technologies needed at the Academy.

9. To use ICT in the performance of his duties.

10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Head, Mauritius Maritime Training Academy in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 68,000 x 1,800 – 69,800 x 2,000 – 75,800 x 2,150 – 82,250 x 3,000 – 88,250 x 2,150 – 82,250 x 3,125 – 94,500 a month.

VI. FRINGE BENEFITS

The Head, Mauritius Maritime Training Academy is entitled to the following benefits:

(a) 100% duty remission for the purchase of a car with engine capacity of up to 1601 c.c. renewable once every five years; or

   a monthly car allowance of Rs 6,315 in lieu of duty remission;

(b) loan facilities for the first purchase of a car equivalent to 21 months’ salary with interest at the rate of 3 % per annum, refundable in 84 monthly instalments or a maximum loan equivalent to 15 months’ salary refundable in 60 monthly instalments for a subsequent purchase whichever is applicable;

(c) a monthly travelling allowance of Rs 13,200 or refund of mileage at approved rate together with a monthly commuted allowance of Rs 3,260 in case officers perform official travelling during the month; and

(d) passage benefits at the rate of 5% of the annual salary drawn.
VII. **MODE OF APPLICATION**

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner’s Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.

2. Candidates already in the service **should** submit their Application Form **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.

3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at [https://psc.govmu.org](https://psc.govmu.org).

4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.

5. Candidates are also advised to read carefully the “**NOTES AND INSTRUCTIONS TO CANDIDATES**” before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VIII. **CLOSING DATE**

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Tuesday 04 April 2023.** Application Forms received after the specified closing date and time will **not** be considered.

Public Service Commission,
7, Louis Pasteur Street,

**Date: 15 March 2023**

FOREST SIDE.