Vacancies for Post of Permanencier/Senior Permanencier
Ministry of Health and Wellness

Applications are invited from qualified officers of the Ministry of Health and Wellness who wish to be considered for appointment as Permanencier/Senior Permanencier in the Ministry.

II. QUALIFICATIONS

By selection from among officers in the grade of Health Care Assistant/Senior Health Care Assistant (General) who –

(i) reckon at least two years’ service in a substantive capacity in the grade;

(ii) possess good communication skills and are fluent in English and French; and

(iii) have a basic knowledge of Word Processing.

NOTE

1. Selected candidates will be appointed in a temporary capacity in the first instance and will be required to undergo in-service training for a period of at least six months, at the end of which they will be eligible for consideration for appointment in a substantive capacity to the grade of Permanencier/Senior Permanencier, as and when vacancies occur.

2. Candidates should produce written evidence of knowledge claimed.

3. The onus for the submission of written evidence of knowledge claimed rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed by the closing date.

III. DUTIES AND SALARY

1. To be responsible to the Director, Emergency Services, through the Regional Nursing Administrator for:

   (i) receiving calls made to the Emergency Medical Services and collecting data from callers;

   (ii) sorting out the urgent from the non-urgent calls and channelling non-medical calls to the services;

   (iii) channelling the decisions of the “Medecin Regulateur”;

   (iv) updating documentation regarding the day-to-day functioning of the Emergency Medical Unit;
(v) follow-up of all outings made by the Emergency Medical Unit as well as the non-medicalised ambulances despatched by the SAMU Control Room and liaising with other services (e.g. Police, Fire Services);

(vi) keeping records of the Control Room’s activities and updating records of all on-call services;

(vii) checking means of communication between the Control Room and all peripheral units, coordinating maintenance of communication equipment (radio, telephone lines, fax, beeps, mobile phones and voice recorder);

(viii) maintaining and filing record of correspondence to and from the SAMU;

(ix) entering collected information from record sheets so as to compile a database for statistical studies;

(x) all equipment and materials which are listed in the Inventory Book of the Control Room; and

(xi) carrying out a handing over about ongoing missions at the end of duty.

2. To perform such cognate duties as may be assigned.

Note:
Permanencier/Senior Permanenciers will be required to work in relays on a 24-hour basis invariably including night duty and work on Sundays, Public Holidays and officially declared cyclone days.

The permanent and pensionable post carries salary in scale Rs 20,500 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 39,350 a month.

IV. MODE OF APPLICATION

1. Qualified candidates should submit their application electronically via the website of the Public Service Commission at the following address:

   https://psc.govmu.org

2. Candidates are requested to follow the procedures that can be accessed through the “How to Apply” option on the above address.

3. Candidates should also submit a printed copy of their Application Form, duly signed, through the Senior Chief Executive, Ministry of Health and Wellness.

4. For queries regarding Username and Password, the Government Online Centre (GOC) may be contacted on the e-mail address support@ncb.mu or on phone number 454 9955.
5. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address pdsc@govmu.org or phone number 670 9705 or fax number 670 3417.

6. Candidates are also advised to read carefully the “**NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)**” before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

V. **CLOSING DATE**

Online Applications should be submitted **not later than 15 00 hours (local time) on Monday 28 November 2022.** Applications received after the specified closing date and time will **not** be considered.

Public Service Commission,
7, Louis Pasteur Street,
**FOREST SIDE.**

Date: 08 November 2022