

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 33 of 2022

Vacancy for Post of Home Economics Officer
Ministry of Gender Equality and Family Welfare

Applications are invited from qualified candidates who wish to be considered for appointment as Home Economics Officer in the Ministry of Gender Equality and Family Welfare.

II. AGE LIMIT

Candidates, unless already in the service, should not have reached their **40th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should:

- A. possess a diploma in Home Economics **or** Home Science **or** Food Science from a recognised institution **or** an equivalent qualification acceptable to the Public Service Commission;
- B. possess good organizing, communication and interpersonal skills; and
- C. be computer literate.

NOTE:

1. Candidates should produce written evidence of knowledge claimed.
2. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
3. Candidates may be required to take part in a Written Examination as part of the selection process.
4. The Commission reserves the right: -
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

IV. DUTIES AND SALARY

1. To organise and supervise programmes in Home Economics and related fields for the benefit of women, children and the community at large.
2. To train junior staff working under his responsibility.
3. To monitor and supervise the activities at the level of Home Economics Resource Centres.
4. To conduct such surveys as may be required to facilitate the formulation/design of Home Economics Programmes.
5. To assist in the organisation of exhibitions, seminars, competitions, conferences and other educational /recreational activities aimed at enhancing the quality of the community.
6. To implement projects related to the enhancement of food security, the promotion of good health and nutrition as well as the promotion of enterprise development.
7. To train and reskill laid off workers.
8. To use ICT in the performance of his duties.
9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Home Economics Officer in the roles ascribed to him.

Note

Home Economics Officers may be required to work outside normal working hours including Saturdays, Sundays and Public Holidays.

The permanent and pensionable post carries salary in scale Rs 19,850 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1300 – 44,800 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/ Embassies overseas.

2. Candidates already in the service **should** submit their application in **duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at the following address: **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VIII. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Wednesday 01 June 2022.** Application Forms received after the specified closing date and time will **not** be considered.

Date: 12 May 2022

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.