

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 27 OF 2022

Vacancy for Post of Principal Tourism Planning Executive **Ministry of Tourism**

Applications are invited from qualified officers of the Ministry of Tourism who wish to be considered for appointment as Principal Tourism Planning Executive in the Ministry.

II. QUALIFICATIONS

By selection from among officers in the grade of Senior Tourism Planning Executive who reckon at least two years' service in a substantive capacity in the grade and who possess –

- (a) wide knowledge in the field of tourism including international tourism development;
- (b) good organising, administrative, supervisory and communication skills; and
- (c) good analytical skills.

III. ROLE AND RESPONSIBILITIES

To assist in the formulation and implementation of strategies and policies for a sustainable tourism development.

IV. DUTIES AND SALARY

1. To assist the Director Tourism in the preparation, implementation, monitoring and evaluation of tourism development plans, programs and projects.
2. To monitor activities pertaining to tourism development with other Ministries and organisations.
3. To ensure that the provisions of appropriate legislations are enforced.
4. To recommend amendments to legislation whenever required.
5. To work in close collaboration with international and regional tourism organisations.
6. To guide and devise training programmes for officers of the Tourism Planning cadre.

7. To carry out research work in the field of tourism.
8. To provide overall control on management of technical matters.
9. To supervise and co-ordinate the work of subordinates.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Tourism Planning Executive in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 49,250 x 1,650 – 54,200 x 1,700 – 64,400 x 1,800 – 69,800 x 2,000 – 75,800 x 2,150 – 77,950 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application **electronically** via the website of the Public Service Commission at the following address: **<https://psc.govmu.org>**
2. Candidates are requested to follow the procedures that can be accessed through the “**How to Apply**” option on the above address.
3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through the Permanent Secretary, Ministry of Tourism.
4. For queries regarding **Username and Password**, the Government Online Centre (GOC) may be contacted on the e-mail address: **support@ncb.mu** or on phone number **454 9955**.
5. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address: **pdsc@govmu.org** or phone number **670 9705** or fax number **670 3417**.
6. Candidates are also advised to read carefully the “**NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)**” before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Online Applications should be submitted **not later than 15 00 hours (local time) on Thursday 12 May 2022.** Applications received after the specified closing date and time will **not** be considered.

Date: 22 April 2022

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.