

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 16 OF 2022

Vacancy for Post of Social Worker, Rodrigues Regional Assembly Rodrigues Regional Assembly (Central Administration)

Applications are invited from qualified **Rodriguan** candidates who wish to be considered for appointment as Social Worker, Rodrigues Regional Assembly in the Rodrigues Regional Assembly (Central Administration).

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **40th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should –

- (i) possess a diploma in Social Work from a recognised institution or an equivalent qualification acceptable to the Public Service Commission;
- (ii) possess good communication and interpersonal skills;
- (iii) have a high sense of trustworthiness, discretion, tact, patience, integrity and confidentiality;
- (iv) have the ability to work in teams and under pressure in a multi-cultural environment; and
- (v) be computer literate.

NOTE

1. Candidates should produce written evidence of knowledge claimed.
2. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
3. Candidates may be required to take part in a written examination.

4. The Commission reserves the right: -
- (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

IV. DUTIES AND SALARY

1. To be responsible to the head of Department for the performance of the following duties –

A. For Education Services

- (i) to liaise with schools and the community to identify cases of children needing special attention;
- (ii) to establish links between home, school and community or other relevant institutions in respect of children suffering from social, emotional and behavioural problems;
- (iii) to visit students' families and provide practical assistance;
- (iv) to provide group/individual counselling outside the classrooms and during outdoor visits to address factors which impede learning;
- (v) to work in collaboration with heads of schools to address problems of school violence, absenteeism and drop-outs;
- (vi) to identify children of school going age who are not attending school and conduct parent education programmes for necessary guidance;
- (vii) to liaise with other institutions/departments for talks, preventive programmes, parent education sessions and ensure necessary follow-up for effective impact; and
- (viii) to assist in collecting, updating and recording data regarding cases of children needing special attention.

B. For Medical and Health Services

- (i) to deal with routine social enquiries, problems and case records of patients;
- (ii) to refer cases to appropriate government and non-governmental social services;

- (iii) to advise patients and/or their relatives on institutional services available for rehabilitation;
 - (iv) to assist patients and immediate relatives in assessing and overcoming social/personal consequences of diseases;
 - (v) to undertake social casework as an aid to diagnosis and treatment and rehabilitation of patients, including psychiatric ones;
 - (vi) to provide the necessary support to patients to enable their adaptation and adjustment in their immediate environment; and
 - (vii) to undertake psychosocial and biomedical studies and related research work.
2. To use ICT in the performance of his duties.
 3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Social Worker, Rodrigues Regional Assembly in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 18,650 x 275 – 18,925 x 300 – 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 44,800 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
3. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.

4. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Application Forms should reach the Island Chief Executive, Chief Commissioner’s Office, Port Mathurin, Rodrigues, **not later than 15 15 hours (local time) on Wednesday 13 April 2022.** Application Forms received after the specified closing date and time will **not** be considered.

IMPORTANT

The post which falls under the Establishment of the Rodrigues Regional Assembly is restricted for service in Rodrigues only. Any request for transfer or promotion to any similar or other posts in Mauritius will not be considered at any stage from any person who is selected for appointment.

Date: 24 March 2022

Public Service Commission,
7, Louis Pasteur Street,
Forest Side,
MAURITIUS.