

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 61 OF 2021

Vacancies for Post of School Inspector **Ministry of Education, Tertiary Education, Science and Technology**

Applications are invited from qualified officers of the Ministry of Education, Tertiary Education, Science and Technology who wish to be considered for appointment as School Inspector in the Ministry.

II. QUALIFICATIONS

- A. By selection from among officers in the grades of –
- (i) Head Master who reckon at least three years' service in a substantive capacity in the grade; and
 - (ii) Mentor who reckon at least eight years' service in a substantive capacity in the grade.
- B. Candidates should have –
- (i) knowledge of modern trends and development in the field of education;
 - (ii) knowledge of Government educational policies, rules and regulations; and
 - (iii) the ability to guide and advise on policies and programmes to be implemented.

Note 1

Selected candidates will be appointed in a temporary capacity for a period of six months in the first instance and will be considered for appointment in a substantive capacity provided they are favourably reported upon.

Note 2

School Inspectors will be required to follow successfully a course leading to the Diploma in Educational and Supervisory Inspection at the Mauritius Institute of Education or such course as approved and arranged by the Ministry of Education, Tertiary Education, Science and Technology.

III. DUTIES AND SALARY

1. To carry out system evaluation and submit assessment reports.

2. To assist on Curriculum panels when required to do so and evaluate curricular material produced.
3. To ensure maximum utilisation of resources in schools.
4. To advise schools in connection with all innovative programmes/policies to be implemented and to be advised by Heads of Schools on the degree of success.
5. To assist in Staff Development Programmes.
6. To evolve with parent agencies testing and assessment tools.
7. To help promote growth and development of the system and ensure smooth transition across levels.
8. To advise on the setting of the teaching and examination syllabus and to be advised on needed improvements.
9. To participate in refresher courses in Mauritius and abroad, as and when required.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from School Inspectors in the roles ascribed to them.

The permanent and pensionable post carries salary in scale Rs 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 x 1,700 – 61,000 a month.

Appointment in a temporary capacity in the grade carries a flat salary of Rs 35,650 a month.

IV. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.

2. Applications should be submitted **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Senior Chief Executive, Ministry of Education, Tertiary Education, Science and Technology.
3. This circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at <https://psc.govmu.org>
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

V. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Wednesday 08 December 2021.** Application Forms received after the specified closing date and time will **not** be considered.

Date: 18 November 2021

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.