

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 66 OF 2021

Vacancy for Post of Chief Midwife **Ministry of Health and Wellness**

Applications are invited from qualified officers of the Ministry of Health and Wellness who wish to be considered for appointment as Chief Midwife in the Ministry.

II QUALIFICATIONS

- A. By selection from among officers in the grade of Principal Midwife who -
- (i) reckon at least two years' service in a substantive capacity in the grade; and
 - (ii) have successfully completed the Hospital Nursing Administration Course, as approved and arranged by the Ministry of Health and Wellness.
- B. Candidates should be able -
- (i) to enforce discipline and maintain proper professional standards; and
 - (ii) to lead and manage a team of officers.

III. ROLE AND RESPONSIBILITIES

To be responsible for the provision of an effective and efficient Midwifery service delivery.

IV. DUTIES AND SALARY

1. To be responsible to the Director, Nursing for the administration of the Midwifery Services in hospitals, Area Health Centres and Community Health Centres which includes -
 - (i) planning and implementing Community Midwifery policies;
 - (ii) organising, supervising and overseeing the work of all midwifery staff in hospitals and the regions and to submit Performance Appraisal Reports;
 - (iii) ensuring the proper staffing of all health institutions wherever there is a midwifery service delivery;
 - (iv) ensuring that all service points are properly equipped, staffed and logistic support is made available;

- (v) co-ordinating midwifery activities in all the regions and ensuring that the work and education programmes are implemented according to schedule and that a high standard of care is maintained;
 - (vi) initiating and promoting studies and research in Midwifery practices;
 - (vii) participating in evaluation of health status and needs of the community and promoting self care and healthy life style;
 - (viii) holding regular meetings with Senior Midwives, carrying out regular visits and investigating into complaints and submitting reports;
 - (ix) developing and mounting Community Midwifery training programmes for staff and health educational strategies for clients; and
 - (x) liaising with other members of the Primary Health Care team and promoting multi-disciplinary team spirit for delivery of health services.
2. To use ICT in the performance of her duties.
 3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Chief Midwife in the roles ascribed to her.

Note

The Chief Midwife will be required to work both in hospitals and the community to meet the operational needs of the Midwifery Unit.

The permanent and pensionable post carries salary in scale Rs 29,875 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 52,550 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.

2. Applications should be submitted **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Senior Chief Executive, Ministry of Health and Wellness.
3. This circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at <https://psc.govmu.org>
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Monday 13 December 2021.** Application Forms received after the specified closing date and time will **not** be considered.

Date: 23 November 2021

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.