

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 69 OF 2021

**Vacancies for Post of Psychiatry Rehabilitation and Welfare Officer/Senior
Psychiatry Rehabilitation and Welfare Officer (Female)
Ministry of Health and Wellness**

Applications are invited from qualified officers of the Ministry of Health and Wellness who wish to be considered for appointment as **Temporary** Psychiatry Rehabilitation and Welfare Officer/Senior Psychiatry Rehabilitation and Welfare Officer (Female) in the Ministry.

II. QUALIFICATIONS

A. By selection from among –

- I. officers in the grade of Health Care Assistant/Senior Health Care Assistant (General) who reckon –
 - (i) at least four years' service in a substantive capacity in the grade or an aggregate of at least four years' service in the grade of Health Care Assistant/Senior Health Care Assistant (General) and the former grade of Health Care Assistant (General); and
 - (ii) at least six months' experience in dealing with psychiatric patients in hospitals.

AND

II. serving officers of the Ministry who –

- (i) possess a Cambridge School Certificate with credit in English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings or passes not below Grade C in English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings at the General Certificate of Education "Ordinary Level" provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

- (ii) reckon at least six months' experience in dealing with psychiatric patients in hospitals.

Candidates should produce written evidence of all experience claimed.

B. Candidates should possess good interpersonal and communication skills.

NOTE

Selected candidates will be appointed in a temporary capacity in the first instance and will be required to undergo on-the-job training for a period of at least six months under the supervision of a Medical Social Worker/Senior Medical Social Worker. On satisfactory completion of the training, they will be appointed as Psychiatry Rehabilitation and Welfare Officer/Senior Psychiatry Rehabilitation and Welfare Officer (Female) in a substantive capacity, as and when vacancies occur.

III. DUTIES AND SALARY

1. To be responsible to the head of the Institution for administrative purposes and to the Medical Social Worker/Senior Medical Social Worker for technical purposes in the performance of the following duties –
 - (i) to liaise with next of kin of long-stay psychiatric patients with a view to securing their cooperation in the rehabilitation of such patients in order to re-integrate them back to the community;
 - (ii) to accompany patients to and from the hospital and to other institutions (public and private);
 - (iii) to help in-patients to adapt themselves to the institutional environment in order to facilitate therapy through social, recreational and cultural activities;
 - (iv) to promote the welfare and improve the health and quality of life of long-stay patients in general; and
 - (v) to convey patients upon discharge to their place of residence in Mauritius and Rodrigues.
2. To use ICT in the performance of her duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Psychiatry Rehabilitation and Welfare Officer/Senior Psychiatry Rehabilitation and Welfare Officer (Female) in the roles ascribed to her.

Note

Psychiatry Rehabilitation and Welfare Officer/Senior Psychiatry Rehabilitation and Welfare Officers (Female) are required to work on a roster basis including Saturdays, Sundays and Public Holidays.

The permanent and pensionable post carries salary in scale Rs 20,500 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 41,250 a month.

Appointment in a temporary capacity in the grade carries a flat salary of Rs 20,500 a month.

IV. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Applications should be submitted **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Senior Chief Executive of the Ministry of Health and Wellness.
3. This circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at <https://psc.govmu.org>
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

V. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 15 00 hours (local time) on Thursday 30 December 2021**. Application Forms received after the specified closing date and time will **not** be considered.

Date: 10 December 2021

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE