

## **PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 68 OF 2021**

### **Vacancies for Post of Inspector of Associations** **Ministry of Labour, Human Resource Development and Training**

Applications are invited from qualified officers who wish to be considered for appointment as Inspector of Associations in the Ministry of Labour, Human Resource Development and Training.

#### **II. QUALIFICATIONS**

By selection from among serving officers who hold a substantive appointment in their respective grade and who have obtained passes in Papers F1, F2 and F3 of the ACCA Fundamentals (Knowledge) Examinations [formerly Part I of the ACCA] or possess an equivalent qualification acceptable to the Public Service Commission.

#### **NOTE**

Inspectors of Associations who have obtained passes in Papers F4, F5, F6, F7, F8 and F9 of the ACCA Fundamentals (Skills) Examinations [formerly Part II of the ACCA] or possess an equivalent qualification will be allowed to progress beyond the Qualification Bar (QB) in the salary scale of the post.

#### **Note**

**The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of Equivalence Certificate, as appropriate, by the closing date.**

#### **III. DUTIES AND SALARY**

1. To inspect and audit books and accounts of trade unions.
2. To check and inspect the books and accounts of registered associations and to report the results of such checks and inspections.
3. To enforce compliance with relevant legislation regarding trade unions and associations and to attend Court for the prosecution of offences, as necessary.
4. To carry out inspections outside normal office hours, as and when required.

5. To assist in –
  - (i) the organisation of training, including the training of office bearers of registered associations and trade unions; and
  - (ii) the processing of applications for registration from associations and trade unions.
6. To use ICT in the performance of his duties.
7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Inspector of Associations in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 19,225 x 300 – 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 40,300 QB 41,250 x 950 – 42,200 x 1,300 – 44,800 a month.

#### **IV. MODE OF APPLICATION**

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Applications should be submitted **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising Officer/Responsible Officer.
3. This circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

**V. CLOSING DATE**

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side **not later than 15 00 hours (local time) on Thursday 30 December 2021.** Application Forms received after the specified closing date and time will **not** be considered.

**Date: 10 December 2021**

Public Service Commission,  
7, Louis Pasteur Street,  
**FOREST SIDE.**