

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 26 OF 2021

Vacancies for Post of Director, Economic and Finance **Ministry of Finance, Economic Planning and Development**

Applications are invited from qualified officers of the Ministry of Finance, Economic Planning and Development who wish to be considered for appointment as Director, Economic and Finance in the Ministry.

II. QUALIFICATIONS

- A. By selection from among officers in the grade of Lead Analyst who reckon at least five years' service in a substantive capacity in the grade.
- B. Candidates should –
- (i) be fully conversant with the development policies of Government including economic, fiscal, monetary, social and environmental policies;
 - (ii) have an extensive understanding of domestic and international economy including knowledge of financial markets;
 - (iii) have a track record of solid achievement of clearly identifiable outputs;
 - (iv) possess excellent analytical and communication skills;
 - (v) have personal credibility and integrity;
 - (vi) be versatile and adaptable to different work situations and conditions;
 - (vii) possess strong leadership and managerial skills; and
 - (viii) have the ability to work effectively as a team leader and to meet tight deadlines.

III. ROLE AND RESPONSIBILITIES

To be responsible for planning, coordinating and implementing policies, strategies, systems and processes in line with the goals and objectives of the Government.

IV. DUTIES AND SALARY

1. To be responsible to the Financial Secretary and Deputy Financial Secretary for the following –
 - (i) organisation and supervision of the work of the various Directorates/Departments in the Ministry;

- (ii) identification and analysis of issues from a regional, national and international perspective;
 - (iii) assisting in the formulation, coordination and implementation of Government policy, goals and objectives;
 - (iv) coordination and direction of research in his field;
 - (v) coaching and guiding staff under his supervision and assessing team performance;
 - (vi) ensuring networking between the Ministry, other Ministries/ Departments, the private sector and international organisations with a view to adopting a coherent approach in national economic policy formulation;
 - (vii) examining and assessing revenue and taxation policy strategies and options, and making recommendations thereon;
 - (viii) examining and monitoring sectoral and macro-economic developments;
 - (ix) monitoring the economic diversification strategy;
 - (x) monitoring Government revenue, expenditure and overall budget performance for ensuring observance of budgetary targets;
 - (xi) assisting Line Ministries, as appropriate, in the formulation and implementation of budget measures and in addressing bottlenecks in the implementation of projects;
 - (xii) developing policy on and promoting advances in new instruments, issuance techniques and the market for Government securities with the aim of enhancing the efficiency of debt management;
 - (xiii) promoting a high reputation for Mauritius as a sovereign borrower with financial institutions, investors and Government agencies;
 - (xiv) promoting a supportive corporate environment to enhance business affairs in Mauritius;
 - (xv) developing and monitoring a culture of good corporate governance in the business sector of Mauritius; and
 - (xvi) assisting in the coordination of assistance from international, bilateral and multilateral sources.
2. To provide support in the preparation of economic, financial, fiscal and social policies including formulation of medium to long term strategies for the sustainable development of the economy and related issues, as may be required.
 3. To use ICT in the performance of his duties.
 4. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Director, Economic and Finance in the roles ascribed to him.

The permanent and pensionable post carries a flat salary of Rs 119,000 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Applications should be submitted **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Financial Secretary, Ministry of Finance, Economic Planning and Development.
3. This circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<https://psc.govmu.org>**
4. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
5. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Application Forms should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side **not later than 3.00 p.m (local time) on Monday 19 July 2021**. Applications received after the specified closing date and time will **not** be considered.

Date: 29 June 2021

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.