

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 16 OF 2021

Vacancy for Post of Regional Health Director **Ministry of Health and Wellness**

Applications are invited from qualified officers of the Ministry of Health and Wellness who wish to be considered for appointment as Regional Health Director in the Ministry.

II. QUALIFICATIONS

- A. By selection from among medical practitioners who reckon at least 10 years' service in a substantive capacity in the Ministry and who possess a postgraduate qualification in any field of Medicine of at least one academic year of study from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
- B. Candidates should –
- (i) have strong administrative and managerial skills; and
 - (ii) possess strong interpersonal, communication and leadership skills.

Note

The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of Equivalence Certificate, by the closing date.

III. ROLE AND RESPONSIBILITIES

To be responsible for the efficient administration and delivery of quality health services in a Regional Hospital and its annexed health institutions.

IV. DUTIES AND SALARY

1. To be responsible to the head of the Ministry, through the Director-General, Health Services and the appropriate Director, Health Services for-
 - (a) the planning and implementation of all health programmes in a region;
 - (b) monitoring the work programme of all medical and paramedical staff;
 - (c) exercising control and supervision over all grades of staff serving the Regional Hospital and its annexed health institutions, under his charge;

- (d) maintaining discipline and ensuring that all rules, regulations and instructions are strictly complied with;
 - (e) enlisting the support of patients and the public with a view to ensuring that optimum use is being made of available resources;
 - (f) ensuring that the Regional Hospital and its annexed health institutions are properly equipped, staffed and provided with a sufficient stock of drugs, consumables, appliances, provisions and other necessities;
 - (g) co-ordinating the training of students, trainees, Pre-Registration House Officers and other relevant grades;
 - (h) co-ordinating and reporting on undergraduate and postgraduate training programmes being carried out in a region;
 - (i) conducting regular site visits to the Regional Hospital and its annexed health institutions for the supervision of activities after normal working hours and at any time of the night including Saturdays, Sundays, Public Holidays and during emergencies;
 - (j) submitting quarterly reports on the work output, training programmes and conduct of staff under his control; and
 - (k) submitting half yearly audit reports on hospital activities.
2. To be physically present on hospital premises in the event of mass casualties, cyclones or any disaster for co-ordinating and monitoring the activities.
 3. To use ICT in the performance of his duties.
 4. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Regional Health Director in the roles ascribed to him.

Note

Regional Health Directors may be required to work after normal working hours and at any time of the night, including Saturdays, Sundays, Public Holidays and during emergencies.

The permanent and pensionable post carries salary at the flat rate of Rs 110, 000 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application **electronically** via the website of the Public Service Commission at the following address:

<http://psc.govmu.org>

2. Candidates are requested to follow the procedures that can be accessed through the **“How to Apply”** option on the above address.
3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through the Senior Chief Executive, Ministry of Health and Wellness.
4. For queries regarding **Username & Password**, the Government Online Centre (GOC) may be contacted on the e-mail address **support@ncb.mu** or on phone number **454 9955**.
5. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address **pdsc@govmu.org** or phone number **670 9705** or fax number **670 3417**.
6. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)”** before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Online Applications should be submitted **not later than 3.00 p.m. (local time) on Monday 14 June 2021**. Applications received after the specified closing date and time will **not** be considered.

Date: 25 May 2021

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.