

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 25 OF 2021

Vacancy for Post of Principal Statistical Officer

Statistics Mauritius

Applications are invited from qualified officers of the Statistics Mauritius who wish to be considered for appointment as Principal Statistical Officer in the Department.

II. QUALIFICATIONS

By selection from among officers in the grade of Senior Statistical Officer who reckon at least two years' service in a substantive capacity in the grade and who –

- (i) possess strong leadership and organisation skills;
- (ii) are able to work under pressure and meet deadlines; and
- (iii) are proactive.

III. ROLE AND RESPONSIBILITIES

To guide and coach subordinate staff and to assist in the smooth delivery of statistical services.

IV. DUTIES AND SALARY

1. To assist Statisticians in the organisation and conduct of censuses and surveys, including –
 - (a) consulting users to determine their statistical needs;
 - (b) design of questionnaire;
 - (c) building of sampling frame;
 - (d) application of sampling methodology; and
 - (e) development of quality control measures to ensure high quality statistical data.
2. To supervise the collection, compilation, presentation and dissemination of data.

3. To assist Statisticians in –
 - (a) the application of advanced statistical methods and data analysis;
 - (b) making forecasts and projections; and
 - (c) the preparation of technical reports and statistical digests.
4. To apply complex statistical methods to compute statistical indicators.
5. To coordinate and monitor the work of Senior Statistical Officers and Statistical Officers, and provide guidance to them, including –
 - (a) to allocate tasks and vet their outputs; and
 - (b) to develop performance indicators, evaluate and report on their performance.
6. To use ICT in the performance of his duties.
7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Statistical Officer in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 28, 625 x 775 – 32, 500 x 925 – 37, 125 x 1, 225 – 40, 800 x 1, 525 – 43, 850 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application **electronically** *via* the website of the Public Service Commission at the following address:
<https://psc.govmu.org>
2. Candidates are requested to follow the procedures that can be accessed through the “**How to Apply**” option on the above address.
3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through the Director of Statistics, Statistics Mauritius.
4. For queries regarding **Username & Password**, the Government Online Centre (GOC) may be contacted on the e-mail address support@ncb.mu or on phone number **454 9955**.

5. For **technical support and other queries**, the help desk of the Public Service Commission may be contacted on the e-mail address **pdsc@govmu.org** or phone number **670 9705** or fax number **670 3417**.

6. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)”** before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Online Applications should be submitted **not later than 3.00 p.m (local time) on Thursday 08 July 2021.** Applications received after the specified closing date and time will **not** be considered.

Date: 18 June 2021

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.