

MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 18 OF 2021

Vacancies for Post of Printer's Mechanic (on roster)
Government Printing Department

Applications are invited from qualified candidates who wish to be considered for appointment as Printer's Mechanic (on roster) in the Government Printing Department.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **40th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should possess:

- A. a Cambridge School Certificate or Passes obtained on one certificate at the General Certificate of Education "Ordinary Level" either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.
- B. the National Trade Certificate (Level 2) in Industrial Machine Maintenance awarded by the Mauritius Institute of Training and Development (MITD)

OR

The National Certificate (Level 4) in Industrial Machine Maintenance awarded by the Mauritius Institute of Training and Development (MITD)

OR

Equivalent qualifications to A and B above acceptable to the Public Service Commission.

NOTE

1. **The onus for the submission of equivalence of qualifications (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of Equivalence Certificate by the closing date.**
2. Candidates may be required to sit for a written examination as part of the selection process.

3. The Commission reserves the right –
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

IV. DUTIES AND SALARY

1. To assist the Senior Printer's Mechanic in the performance of his duties.
2. To sharpen guillotine blades and install them on guillotines.
3. To attend to -
 - (i) reparation and maintenance of all types of machineries and equipment, including digital technologies or equipment with or without IT and electronic components; and
 - (ii) servicing of all the abovementioned machines, as and when required.
4. To be responsible for the good keeping and maintenance of the tools of the section.
5. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Printer's Mechanic (on roster) in the roles ascribed to him.

Note

Printer's Mechanics (on roster) will be required to work according to a plan specifying the commencing times and finishing times of turns of duty which include night duty or not.

The permanent and pensionable post carries salary in scale Rs 13,530 x 260 – 14,050 x 275 – 15,150 x 300 – 15,750 x 325 – 17,700 x 375 – 19,575 x 475 – 21,950 x 625 – 23,200 x 775 – 25,525 a month.

V. MODE OF APPLICATION

1. Qualified candidates are advised to submit their application **electronically** at the following address:
<http://psc.govmu.org>
2. Candidates may also apply electronically at the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side from **09.00 a.m to 03.30 p.m on weekdays and not later than 3.00 p.m on the closing date.**

3. Candidates are requested to follow the procedures that can be accessed through the “**How to Apply**” option on the above address.
4. Candidates already in the service **should** also submit a printed copy of their electronic Application Form, **duly signed**, through their respective Supervising Officer/Responsible Officer.
5. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
6. For queries regarding **Username & Password**, the Government Online Centre (GOC) may be contacted on the e-mail address **support@ncb.mu** or on phone number **454 9955**.
7. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address **pdsc@govmu.org** or phone number **670 9705** or fax number **670 3417**.
8. Candidates are also advised to read carefully the “**NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to Public Advertisement)**” before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**
9. The Commission reiterates its request to candidates to submit their application electronically. However, qualified candidates not applying online may submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner’s Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 03.00 p.m (local time) on Tuesday 16 March 2021**. Applications received after the specified closing date and time will **not** be considered.

Date: 03 March 2021

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.