

**MAURITIUS PUBLIC SERVICE**

**PUBLIC ADVERTISEMENT NO. 31 OF 2021**

**Vacancies for Post of Vice-Chairperson, Assessment Review Committee**

**Ministry of Finance, Economic Planning and Development**

Applications are invited from qualified candidates who wish to be considered for appointment as Vice-Chairperson, Assessment Review Committee on a **contractual basis** for a period of two years, which may be renewed thereafter, in the Ministry of Finance, Economic Planning and Development.

**II. AGE LIMIT**

Candidates should not have reached their **65<sup>th</sup>** birthday by the closing date for the submission of applications.

**III. QUALIFICATIONS**

Candidates should be Barrister-at-Law of not less than five years' standing in accordance with Section 18 (1) (a) of the Mauritius Revenue Authority Act.

Experience in a tribunal is desirable.

**NOTE**

1. Candidates should produce written evidence of experience claimed.
2. **The onus for the submission of written evidence of experience claimed rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience claimed, as appropriate, by the closing date.**
3. Candidates may be required to sit for a written examination as part of the selection process.
4. The Commission reserves the right:
  - (i) to convene **only** the best qualified candidates for interview; and
  - (ii) not to make any appointment following this advertisement.

#### **IV. DUTIES**

The Assessment Review Committee is established by Section 18 of the Mauritius Revenue Authority Act and has the functions as set out at Sections 18 and 20 of the Act.

#### **V. SALARY, TERMS AND CONDITIONS OF EMPLOYMENT**

The selected candidates will be offered **either assignment of duties** against the vacancies in the case of serving officers **or contract appointment** if they are not in the Public Service.

The terms and conditions are as follows:-

##### **A. Assignment of duties against the vacancies**

A public officer on permanent and pensionable establishment, assigned the duties of Vice-Chairperson, Assessment Review Committee, will be eligible for an allowance representing the difference between the salary of Vice-Chairperson, Assessment Review Committee (Rs 110,000) and the salary of his/her substantive post.

The officer will benefit from all the privileges attached to the post of Vice-Chairperson, Assessment Review Committee in accordance with the regulations governing employment in the Public Service.

##### **B. Contract Appointment**

###### **1. Salary:**

A flat salary of Rs 110,000 a month.

###### **2. Car Benefits:**

A government official car, within the prescribed ceiling value, for official use as well as for private purposes together with the payment of a monthly fuel allowance, as may be determined by the High Powered Committee (HPC) and a driver's allowance of Rs 8,820 a month or the services of a driver, wherever applicable

**or**

the payment of a monthly car allowance in lieu of the official car together with a monthly fuel allowance as may be determined by the HPC and 100% duty exemption for the purchase of a car of up to 2000 cc together with loan facilities up to the corresponding ceiling value reimbursable in 60 monthly instalments at the rate of interest of 4% per annum and a monthly driver's allowance of Rs 8,820.

3. **Petrol Allowance:**

A monthly petrol allowance as per regulations in force.

4. **Passage Benefits:**

In accordance with regulations in force in the Public Service (5% of annual salary). Passage benefits will not be earned during the 21 days' casual/annual leave whether taken or cashed.

5. **Leave:**

**(a) Sick Leave**

21 working days for every year of contract. Any period of sick leave not taken in a particular year would not be convertible into cash.

**(b) Annual Leave**

21 working days for every year of contract. Such leave not taken may be cashed at the end of contract or may be accumulated if contract renewed.

6. **Gratuity:**

Two months' salary on completion of twelve months' satisfactory service.

7. **Telephone:**

Free use of a mobile phone for local calls only.

8. **Termination of Contract:**

- (i) The Government may at any time determine the employment of the officer by giving one month's notice in writing or by paying one month's salary.
- (ii) The officer may resign from his employment by giving one month's notice in writing or by paying one month's salary to the Government.
- (iii) Should the officer in any manner misconduct himself, the Government may terminate his employment forthwith and thereupon all rights and advantages reserved shall cease.

VI. **MODE OF APPLICATION**

1. Qualified candidates are advised to submit their application **electronically** at the following address:  
  
**<https://psc.govmu.org>**
2. Candidates may also apply electronically at the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side from **9.00 a.m. to 3.30 p.m. on weekdays and not later than 3.00 p.m. on the closing date.**
3. Candidates are requested to follow the procedures that can be accessed through the **"How to Apply"** option on the above address.
4. Candidates already in the service **should** also submit a printed copy of their electronic Application Form, **duly signed**, through their respective Supervising Officer/Responsible Officer.
5. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
6. For queries regarding **Username & Password**, the Government Online Centre (GOC) may be contacted on the e-mail address **support@ncb.mu** or on phone number **454 9955**.
7. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address **pdsc@govmu.org** or phone number **670 9705** or fax number **670 3417**.

8. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to Public Advertisement)”** before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**
  
9. The Commission reiterates its request to candidates to submit their application electronically. However, qualified candidates not applying online may submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner’s Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.

#### **VII. CLOSING DATE**

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. (local time) on Monday 05 July 2021.** Applications received after the specified closing date and time will **not** be considered.

**Date: 15 June 2021**

Public Service Commission,  
7, Louis Pasteur Street,  
**FOREST SIDE.**