MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISMENT NO. 31 OF 2021

Vacancies for Post of Vice-Chairperson, Assessment Review Committee
Ministry of Finance, Economic Planning and Development

Applications are invited from qualified candidates who wish to be considered for appointment as Vice-Chairperson, Assessment Review Committee on a contractual basis for a period of two years, which may be renewed thereafter, in the Ministry of Finance, Economic Planning and Development.

II. AGE LIMIT

Candidates should not have reached their 65th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should be Barrister-at-Law of not less than five years’ standing in accordance with Section 18 (1) (a) of the Mauritius Revenue Authority Act.

Experience in a tribunal is desirable.

NOTE

1. Candidates should produce written evidence of experience claimed.

2. The onus for the submission of written evidence of experience claimed rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience claimed, as appropriate, by the closing date.

3. Candidates may be required to sit for a written examination as part of the selection process.

4. The Commission reserves the right:
   (i) to convene only the best qualified candidates for interview; and
   (ii) not to make any appointment following this advertisement.

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IV. DUTIES

The Assessment Review Committee is established by Section 18 of the Mauritius Revenue Authority Act and has the functions as set out at Sections 18 and 20 of the Act.

V. SALARY, TERMS AND CONDITIONS OF EMPLOYMENT

The selected candidates will be offered either assignment of duties against the vacancies in the case of serving officers or contract appointment if they are not in the Public Service.

The terms and conditions are as follows:-

A. Assignment of duties against the vacancies

A public officer on permanent and pensionable establishment, assigned the duties of Vice-Chairperson, Assessment Review Committee, will be eligible for an allowance representing the difference between the salary of Vice-Chairperson, Assessment Review Committee (Rs 110,000) and the salary of his/her substantive post.

The officer will benefit from all the privileges attached to the post of Vice-Chairperson, Assessment Review Committee in accordance with the regulations governing employment in the Public Service.

B. Contract Appointment

1. Salary:

A flat salary of Rs 110,000 a month.

2. Car Benefits:

A government official car, within the prescribed ceiling value, for official use as well as for private purposes together with the payment of a monthly fuel allowance, as may be determined by the High Powered Committee (HPC) and a driver’s allowance of Rs 8,820 a month or the services of a driver, wherever applicable

or

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the payment of a monthly car allowance in lieu of the official car together with a monthly fuel allowance as may be determined by the HPC and 100% duty exemption for the purchase of a car of up to 2000 cc together with loan facilities up to the corresponding ceiling value reimbursable in 60 monthly instalments at the rate of interest of 4% per annum and a monthly driver’s allowance of Rs 8,820.

3. **Petrol Allowance:**

   A monthly petrol allowance as per regulations in force.

4. **Passage Benefits:**

   In accordance with regulations in force in the Public Service (5% of annual salary). Passage benefits will not be earned during the 21 days’ casual/annual leave whether taken or cashed.

5. **Leave:**

   (a) **Sick Leave**

   21 working days for every year of contract. Any period of sick leave not taken in a particular year would not be convertible into cash.

   (b) **Annual Leave**

   21 working days for every year of contract. Such leave not taken may be cashed at the end of contract or may be accumulated if contract renewed.

6. **Gratuity:**

   Two months’ salary on completion of twelve months’ satisfactory service.

7. **Telephone:**

   Free use of a mobile phone for local calls only.
8. **Termination of Contract:**

(i) The Government may at any time determine the employment of the officer by giving one month’s notice in writing or by paying one month’s salary.

(ii) The officer may resign from his employment by giving one month’s notice in writing or by paying one month’s salary to the Government.

(iii) Should the officer in any manner misconduct himself, the Government may terminate his employment forthwith and thereupon all rights and advantages reserved shall cease.

VI. **MODE OF APPLICATION**

1. Qualified candidates are advised to submit their application **electronically** at the following address:

   **https://psc.govmu.org**

2. Candidates may also apply electronically at the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side from 9.00 a.m. to 3.30 p.m. on weekdays and **not later than 3.00 p.m. on the closing date**.

3. Candidates are requested to follow the procedures that can be accessed through the “**How to Apply**” option on the above address.

4. Candidates already in the service **should** also submit a printed copy of their electronic Application Form, **duly signed**, through their respective Supervising Officer/Responsible Officer.

5. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.

6. For queries regarding **Username & Password**, the Government Online Centre (GOC) may be contacted on the e-mail address **support@ncb.mu** or on phone number **454 9955**.

7. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address **pdsc@govmu.org** or phone number **670 9705** or fax number **670 3417**.

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8. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to Public Advertisement)” before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

9. The Commission reiterates its request to candidates to submit their application electronically. However, qualified candidates not applying online may submit their application on PSC Form 7 which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner’s Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.

VII. **CLOSING DATE**

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. (local time) on Monday 05 July 2021.** Applications received after the specified closing date and time will **not** be considered.

Date: 15 June 2021