

PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO.14 OF 2021

Vacancy for Post of Principal Public Health Nursing Officer **Ministry of Health and Wellness**

Applications are invited from qualified officers of the Ministry of Health and Wellness who wish to be considered for appointment as Principal Public Health Nursing Officer in the Ministry.

II. QUALIFICATIONS

By selection from among officers in the grade of Senior Public Health Nursing Officer who reckon at least two years' service in a substantive capacity in the grade and who -

- (i) possess good organising and conceptual skills;
- (ii) are capable of maintaining discipline and professional standards;
and
- (iii) are able to lead and manage a team of officers.

III. ROLE AND RESPONSIBILITIES

To ensure the provision of an effective and efficient Community Health Nursing Service.

IV. DUTIES AND SALARY

1. To be responsible to the Director, Nursing for the following -

- (i) planning and implementing the Community Health Nursing programme;
- (ii) supervising and organising the work of staff working under his responsibility;
- (iii) co-ordinating the Expanded Programme on Immunisation (EPI), maternal and child health, school health activities and Acute Flaccid Paralysis Surveillance programme to eradicate Poliomyelitis in Mauritius;
- (iv) sustaining health education programmes and explaining health issues in hospitals, community and the media;
- (v) initiating and promoting studies and research in Nursing Care practices;

- (vi) strengthening personal, family and community self-care;
 - (vii) liaising with other members of the Primary Health Care team to ensure surveillance for disease prevention and control;
 - (viii) participating in the evaluation of health status and needs of the community;
 - (ix) ensuring that all service points are at all times adequately staffed and equipped;
 - (x) co-ordinating nursing activities in all the regions and ensuring that work and education programmes are implemented according to schedule and that a high standard of nursing care is maintained;
 - (xi) carrying out regular visits to the Community Health Centres/Area Health Centres, investigating complaints and submitting reports; and
 - (xii) organising meetings with Senior Public Health Nursing Officers and Public Health Nursing Officers and attending any committee that may be set up.
2. To use ICT in the performance of his duties.
 3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Public Health Nursing Officer in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 31,725 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application **electronically** *via* the website of the Public Service Commission at the following address:

<http://psc.govmu.org>
2. Candidates are requested to follow the procedures that can be accessed through the **“How to Apply”** option on the above address.

3. Candidates **should** also submit a printed copy of their Application Form, **duly signed**, through the Senior Chief Executive, Ministry of Health and Wellness.
4. For queries regarding **Username & Password**, the Government Online Centre (GOC) may be contacted on the e-mail address support@ncb.mu or on phone number **454 9955**.
5. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address pdsc@govmu.org or phone number **670 9705** or fax number **670 3417**.
6. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)”** before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

VI. CLOSING DATE

Online Applications should be submitted **not later than 3.00 p.m. (local time) on Monday 14 June 2021**. Applications received after the specified closing date and time will **not** be considered.

Date: 25 May 2021

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.