

## **PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 64 OF 2020**

### **Vacancy for Post of Principal Community Health Care Officer** **Ministry of Health and Wellness**

Applications are invited from qualified officers of the Ministry of Health and Wellness who wish to be considered for appointment as Principal Community Health Care Officer in the Ministry.

#### **II. QUALIFICATIONS**

By selection from among officers in the grade of Senior Community Health Care Officer who –

- (i) reckon at least two years' service in a substantive capacity in the grade; and
- (ii) possess good interpersonal and leadership skills.

#### **III. ROLE AND RESPONSIBILITIES**

To be responsible for the effective and efficient running of the Community Health Care Services.

#### **IV. DUTIES AND SALARY**

1. To be responsible to the Director, Health Services for Primary Health Care for –
  - (i) supervising and co-ordinating the day-to-day work of officers of the Community Health Care Officer Cadre;
  - (ii) monitoring the implementation of health education and family planning programmes;
  - (iii) organising in-service training for Senior Community Health Care Officers and Community Health Care Officers;
  - (iv) ensuring that there is community participation in health programmes and activities organised by the Ministry;
  - (v) supervising community health surveys and studies, whenever required; and
  - (vi) analysing and submitting regular reports and statistics on community health issues to the Ministry.

2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Community Health Care Officer in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 22,575 x 625 – 23,200 x 775 – 32,500 x 925 – 36,200 a month.

## **V. MODE OF APPLICATION**

1. Qualified candidates should submit their application electronically *via* the website of the Public Service Commission at the following address: **<http://psc.govmu.org>**
2. Candidates are requested to follow the procedures that can be accessed through the “**How to Apply**” option on the above address.
3. Candidates **should** submit a printed copy of their Application Form, **duly signed**, through the Senior Chief Executive, Ministry of Health and Wellness.
4. For queries regarding **Username & Password**, the Government Online Centre (GOC) may be contacted on the e-mail address **[support@ncb.mu](mailto:support@ncb.mu)** or on phone number **454 9955**.
5. For **technical support and other queries**, the helpdesk of the Public Service Commission may be contacted on the e-mail address **[pdsc@govmu.org](mailto:pdsc@govmu.org)** or phone number **670 9705** or fax number **670 3417**.
6. Candidates are also advised to read carefully the “**NOTES AND INSTRUCTIONS FOR ONLINE APPLICATION (in response to PSC Circular Notes)**” before filling in the Application Form. Care should be taken to fill in the online Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate.**

**VI. CLOSING DATE**

Online Applications should be submitted **not later than 3.00 p.m (local time) on Wednesday 03 February 2021**. Applications received after the specified closing date and time will **not** be considered.

**Date: 14 January 2021**

Public Service Commission,  
7, Louis Pasteur Street,  
**FOREST SIDE.**