

PUBLIC ADVERTISEMENT NO. 4 OF 2021

Vacancy for Post of Plant and Equipment Manager Rodrigues Regional Assembly (Mechanical Workshop)

Applications are invited from qualified **Rodriguan** candidates who wish to be considered for appointment as **Temporary** Plant and Equipment Manager in the Rodrigues Regional Assembly (Mechanical Workshop).

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their **40th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should –

- A. possess a degree in Mechanical Engineering or Engineering Mechanics or Mechatronics Engineering or Electrical Engineering from a recognised institution or an equivalent qualification acceptable to the Public Service Commission;
- B. (i) possess at least three years' practical experience in the maintenance and operation of plants and equipment; and
(ii) be computer literate.

NOTE

1. Candidates should produce written evidence of experience/knowledge claimed.
2. **The onus for the submission of written evidence of experience/knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Higher Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience/knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**
3. Candidates may be required to sit for a written examination as part of the selection process.
4. The Commission reserves the right:
 - (i) to convene **only** the best qualified candidates for interview; and
 - (ii) not to make any appointment following this advertisement.

IV. DUTIES AND SALARY

1. To be responsible to the Departmental Head for the implementation of projects and the management of plants and equipment.
2. To supervise installation and commissioning of plants and equipment mainly the desalination plants of the Rodrigues Regional Assembly.
3. To guide, train, supervise and co-ordinate the work of subordinate staff.
4. To ensure that the provisions of appropriate legislation are enforced.
5. To prepare and submit progress reports.
6. To prepare Terms of Reference for invitation of bids for consultancy services.
7. To co-ordinate and supervise the work of consultants on projects and to review their reports and proposals.
8. To participate in Boards of Survey.
9. To assist in the preparation of bids documents.
10. To process and certify claims submitted by contractors for payment.
11. To vet design reports/calculations/drawings submitted by consultants.
12. To attend meetings/committees in relation to his duties.
13. To supervise works executed by private contractors for the Rodrigues Regional Assembly.
14. To use ICT in the performance of his duties.
15. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Plant and Equipment Manager in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 26,300 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 56,450 a month.

Appointment in a temporary capacity in the grade carries a flat salary of Rs 26,300 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Public Service, Administrative and Institutional Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner's Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at **<http://psc.govmu.org>**
3. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are, therefore, advised to submit their e-mail address.
4. Candidates are also advised to read carefully the "**NOTES AND INSTRUCTIONS TO CANDIDATES**" before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.**

VI. CLOSING DATE

Application Forms should reach the Island Chief Executive, Chief Commissioner's Office, Port Mathurin, Rodrigues, **not later than 3.15 p.m. (local time) on Tuesday 16 February 2021.** Application Forms received after the specified closing date and time will **not** be considered.

IMPORTANT

The post which falls under the Establishment of the Rodrigues Regional Assembly is restricted for service in Rodrigues only. Any request for transfer or promotion to any similar or other posts in Mauritius will not be considered at any stage from any person who is selected for appointment.

Date: 27 January 2021

Public Service Commission,
7, Louis Pasteur Street,
Forest Side,
MAURITIUS.