Applications are invited from qualified candidates who wish to be considered for appointment as Development Control Officer in the Ministry of Housing and Lands.

II. **AGE LIMIT**
Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. **QUALIFICATIONS**
1. Candidates should possess:-
   
   (a) a Cambridge School Certificate with credit in at least five subjects obtained at not more than two sittings or
   
   passes not below Grade C in at least five subjects obtained at not more than two sittings at the General Certificate of Education “Ordinary Level” provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject;

   (b) a Cambridge Higher School Certificate with a pass at Principal Level in Mathematics or passes in at least two subjects including Mathematics obtained on one certificate at the General Certificate of Education “Advanced Level”; and

   (c) a diploma in Town and Country Planning from a recognised institution.

   **OR**

   Equivalent qualifications to (a), (b) and (c) above acceptable to the Public Service Commission.

2. Candidates should be computer literate.

**NOTE**

1. Qualification at 1(a) above should have been obtained prior to qualification at 1(b) above.

2. Candidates should produce written evidence of knowledge claimed.

3. The Commission reserves the right to convene only the best qualified candidates for interview.
IV. DUTIES AND SALARY

1. To collect and analyse data.

2. To ensure that applications for recommendation and approval are properly checked and are technically in order.

3. To process and report on applications in line with established principles.

4. To carry out site visits and surveys, as and when required.

5. To assist the professional planning staff in their duties, including the preparation and revision of development plans.

6. To prepare appropriate context plans not requiring draughtsmanship skills, as and when required.

7. To submit planning recommendations on minor developments together with justifications.

8. To ensure that development is being made in accordance with duly approved plans.

9. To use ICT in the performance of his duties.

10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Development Control Officers in the roles ascribed to them.

The permanent and pensionable post carries salary in scale Rs 16,500 x 450 – 18,300 x 600 – 19,500 x 750 – 28,500 x 900 – 33,000 x 1,200 – 35,400 a month (PRB Report 2013).

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.

3. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.gov.mu
4. On-line application can also be submitted through the government web portal at http://www.gov.mu.

5. Acknowledgement of applications will be made as far as possible by e-mail. Candidates are therefore encouraged to submit their e-mail address.

6. Candidates are advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. **Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.**

VI. **CLOSING DATE**

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. on Monday 18 February 2013.**

Date: 29 January 2013.

Public Service Commission, 7, Louis Pasteur Street, **FOREST SIDE.**