PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 11 OF 2013

Vacancy for the Post of Chief Surveyor
Ministry of Housing and Lands

Applications are invited from qualified officers of the Ministry of Housing and Lands who wish to be considered for appointment as Chief Surveyor in the Ministry.

II. QUALIFICATIONS

By selection from among officers in the grade of Deputy Chief Surveyor who reckon at least two years’ service in a substantive capacity in the grade and who have -

(a) wide experience in land management and extensive knowledge of legislation relating to land, including land survey;
(b) excellent management and leadership skills; and
(c) have strong communication and interpersonal skills.

III. ROLE AND RESPONSIBILITIES

To advise in the formulation of policies and strategies and be responsible for their implementation and monitoring.

IV. DUTIES AND SALARY

1. To be responsible for the effective and efficient administration and management of the Survey Section.

2. To be responsible for all survey issues.

3. To regulate all matters relating to surveys and other works carried out by his staff.

4. To report and submit recommendations to the Chief Technical Officer on land and survey matters including legal matters where landed property including ‘domaine public’ is concerned.

5. To deal with matters relating to land acquisition in accordance with provisions of legislation pertaining to land issues.

6. To deal with parties concerned on matters regarding leases, sales, exchanges and acquisitions.

7. To be the custodian of all State Lands and ‘Pas Géométriques’ and also a guardian of the ‘domaine public’.

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8. To supervise and monitor projects pertaining to the implementation of hydrographic issues.

9. To use ICT in the performance of his duties.

10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Chief Surveyor in the roles ascribed to him.

The permanent and pensionable post carries a salary of Rs 87,000 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Applications should be submitted in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Senior Chief Executive, Ministry of Housing and Lands.

3. This circular together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.gov.mu

4. On-line application can also be submitted through the government web portal at http://www.gov.mu

5. Acknowledgement of applications will be made as far as possible by e-mail. Candidates are therefore encouraged to submit their e-mail address.

6. Candidates are advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on 30 April 2013.

Date: 10 April 2013

Public Service Commission, 7, Louis Pasteur Street, FOREST SIDE.