Vacancy for Post of Principal Statistical Officer

Statistics Mauritius

Applications are invited from qualified officers of the Statistics Mauritius who wish to be considered for appointment as Principal Statistical Officer in the Department.

II. QUALIFICATIONS

By selection from among officers in the grade of Senior Statistical Officer who reckon at least two years’ service in a substantive capacity in the grade and who:

(a) possess strong leadership and organisation skills;
(b) are able to work under pressure and meet deadlines; and
(c) are proactive.

III. ROLE AND RESPONSIBILITIES

To guide and coach subordinate staff and to assist in the smooth delivery of statistical services.

IV. DUTIES AND SALARY

1. To organise and supervise the collection, compilation, presentation and publication of data.

2. To develop performance indicators for subordinate staff.

3. To perform complex calculations and computations.

4. To monitor the work of Senior Statistical Officers and Statistical Officers and to ensure that they perform at the required level.

5. To assist the Statisticians in:
   (a) the organisation and conduct of censuses and surveys, including design of samples;
   (b) the application of advanced statistical methods and the analysis of statistical data;
   (c) making forecasts and projections; and
   (d) the preparation of technical reports and statistical digests.

6. To use ICT in the performance of his duties.
7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Statistical Officer in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 28 625 x 775 – 32 500 x 925 – 37 125 x 1 225 – 40 800 x 1 525 – 43 850 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Applications should be submitted in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Acting Director of Statistics, Statistics Mauritius.

3. This circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

4. Candidates are encouraged to submit on-line application through the government web portal at http://www.govmu.org

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the Application Form. Care should be taken to fill in the Application Form correctly. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on Monday 22 May 2017.

Date: 02 May 2017