Applications are invited from qualified officers of the Ministry of Arts and Culture who hold a substantive appointment in the Arts Cadre who wish to be considered for appointment as Culture Officer in the Ministry of Arts and Culture.

II. QUALIFICATIONS

By selection from among officers who hold a substantive appointment in the Arts Cadre and who -

A. possess a degree from a recognised institution in one of the following fields-

Communication and Cultural Studies

Sociology

Psychology

Humanities

Music

Dance

Performing Arts/Dramatic Arts/Creative Arts

Fine Arts

Film and Television/Screen Production

OR

An equivalent qualification acceptable to the Public Service Commission;

B. demonstrate active interest in museums, art centres, artistic and cultural festivals and related areas; and

C. have good communication skills.
NOTE

The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered failing the non-submission of Equivalence Certificate, as appropriate, by the closing date.

III. DUTIES AND SALARY

1. To assist in the organisation of national and international conferences, national and regional celebrations, cultural shows, exhibitions, programmes, seminars, workshops and other training activities and competitions at regional, national and international levels.

2. To assist in the planning, organisation and co-ordination of artistic, cultural activities, programmes and projects and to liaise with governmental and non-governmental organisations in this connection.

3. To promote artistic and cultural activities, programmes and projects.

4. To implement Government policies in the field of arts and culture.

5. To use ICT in the performance of his duties.

6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Culture Officers in the roles ascribed to them.

Note

Culture Officers will be required to work outside normal working hours including Sundays and Public Holidays.

The permanent and pensionable post carries salary in scale Rs 25525 x 775 – 32500 x 925 – 37125 x 1225 – 40800 x 1525 – 49950 x 1625 – 56450 a month.
IV. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner’s Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commission/Embassies Overseas.

2. Application should be submitted **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Permanent Secretary, Ministry of Arts and Culture.

3. This Circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at [http://psc.govmu.org](http://psc.govmu.org)

4. Candidates are encouraged to submit on-line application through the government web portal at [http://www.govmu.org](http://www.govmu.org)

5. Acknowledgement of applications will be made as far as possible by **e-mail**. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the **“NOTES AND INSTRUCTIONS TO CANDIDATES”** before filling in the Application Form. Care should be taken to fill in the application form correctly. **Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.**

V. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. on 25 April 2017.**

Public Service Commission,
7, Louis Pasteur Street,

**FOREST SIDE**

Date: 05 April 2017