Applications are invited from qualified Traffic Wardens (on roster) who wish to be considered for appointment as Senior Traffic Warden (on roster) in the National Transport Authority.

II. QUALIFICATIONS

By selection from among officers in the grade of Traffic Warden (on roster) who reckon at least four years’ service in a substantive capacity in the grade and who –

(a) have good organising ability; and
(b) can lead and motivate a team of officers.

III. DUTIES AND SALARY

1. To organise, supervise and monitor the work of Traffic Warden (on roster).
2. To be responsible for the enforcement of the relevant provisions of –
   (a) the Road Traffic (Paid Parking) Regulations;
   (b) the Road Traffic (Immobilisation of Vehicles) Regulations;
   (c) the Road Traffic (Parking Offences) Regulations; and
   (d) any other regulations dealing with parking of vehicles.
3. To issue penalty charge notices.
4. To be responsible for verification and submission of case files to Police for enquiry and prosecution.
5. To attend Court in cases of prosecution.
6. To ensure that records of contraventions in respect of parking offences are kept up to date.
7. To check licences and certificates to be displayed or carried in vehicles as required by the Road Traffic Act or regulations made under the Act and to issue fixed penalty notice for any offence detected.
8. To stop vehicles for the purpose of verification.
9. To use ICT in the performance of his duties.
10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Senior Traffic Wardens (on roster) in the roles ascribed to them.
Note
Senior Traffic Wardens (on roster) will be required to work on a roster basis according to a pattern of work specifying the commencing times and finishing times of turns of duty which include Saturdays, Sundays, Public Holidays and which may or may not include night duty.

The permanent and pensionable post carries salary in scale Rs 16,175 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 – 29,675 x 900 – 32,375 a month. However, for the year 2013 and the year 2014, incumbents would draw salary at the discounted rate in accordance with the Master Conversion Table of the Errors, Omissions and Anomalies Committee Report 2013.

IV. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Applications should be submitted in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Road Transport Commissioner, National Transport Authority.

3. This circular together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.gov.mu

4. On-line application can also be submitted through the government web portal at http://www.gov.mu

5. Acknowledgement of applications will be made as far as possible by e-mail. Candidates are therefore encouraged to submit their e-mail address.

6. Candidates are advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

V. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on 24 October 2013.

Date: 04 October 2013

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.