PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 52 OF 2013

Vacancy for the Post of Director General (Public Utilities)
Ministry of Energy and Public Utilities

Applications are invited from qualified officers who wish to be considered for appointment as Director General (Public Utilities) in the Ministry of Energy and Public Utilities.

II. QUALIFICATIONS

A. By selection from among officers -

(i) in the grades of Director, Technical Services (Public Utilities), Director, Energy Efficiency and Director of the Ministry; and

(ii) in the grade of Director, Energy Services Division

who reckon at least four years’ service in a substantive capacity in their respective grade.

B. Candidates should –

(i) be pro-active and able to take prompt decisions;

(ii) possess effective management and leadership skills; and

(iii) possess excellent organising and communication skills.

III. ROLE AND RESPONSIBILITIES

To ensure the implementation of policies, strategies, projects and programmes in the energy, water and sanitation sectors to support economic development in a sustainable manner.

IV. DUTIES AND SALARY

1. To be responsible to the head of the Ministry for the performance of the following duties -

   (a) the effective and efficient management of the technical units and of the regulatory affairs of the Ministry;

   (b) to advise on the formulation of policies and strategies and prepare development plans for energy, water and sanitation sectors and radiation protection infrastructure;

   (c) to put in place effective performance related indicators to monitor the performance of the technical units and institutions under the aegis of the Ministry;
(d) an integrated co-ordination of the operations of the technical units of the Ministry and related institutions in the energy, water and sanitation sectors;

(e) to ensure timely implementation of ongoing reforms in the energy, water and sanitation sectors to improve service delivery;

(f) to ensure timely execution of Government policies, projects and programmes in the energy, water and sanitation sectors;

(g) to make recommendations on institutional and legal framework to improve the overall operation and management of the energy, water and sanitation sectors;

(h) to act as National Liaison Officer (NLO) for the International Atomic Energy Agency for the implementation of programmes regarding the use of nuclear energy for peaceful purposes;

(i) to prepare budget for the technical units of the Ministry in line with the Programme-Based Budgeting;

(j) to represent the Ministry on boards and committees; and

(k) the implementation of the technical assistance programmes.

2. To ensure the implementation of the Performance Management System in the technical units of the Ministry.

3. To use ICT in the performance of his duties.

4. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Director General (Public Utilities) in the roles ascribed to him.

The salary of the permanent and pensionable post of Director General (Public Utilities) is Rs 111,000 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.
2. Applications should be submitted in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.

3. This circular together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.gov.mu

4. On-line application can also be submitted through the government web portal at http://www.gov.mu

5. Acknowledgement of applications will be made as far as possible by e-mail. Candidates are therefore encouraged to submit their e-mail address.

6. Candidates are advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on 09 January 2014.

Date: 20 December 2013

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.