Vacancies for the Post of Prisons Welfare Officer
Mauritius Prison Service

Applications are invited from qualified officers of the Mauritius Prison Service who wish to be considered for appointment as Prisons Welfare Officer in the Mauritius Prison Service.

II. QUALIFICATIONS

By selection from among officers of the Mauritius Prison Service who are members of the Disciplined Force who:

(i) reckon at least five years’ service in a substantive capacity in the Mauritius Prison Service;

(ii) possess a Cambridge School Certificate including passes in French and Mathematics or Principles of Accounts obtained on one certificate or passes in English Language, French and Mathematics or Principles of Accounts obtained on one certificate at the General Certificate of Education “Ordinary Level” or an equivalent qualification acceptable to the Disciplined Forces Service Commission; and

(iii) have proven experience in social and welfare work

III. DUTIES AND SALARY

1. To assist the Officer-in-Charge of the institution in the training and welfare of detainees.

2. To maintain contact between the detainees and their families.

3. To establish and maintain links with prospective employers and the Probation Service.

4. To prepare detainees for discharge.

5. To assist in updating the system for the overall rehabilitation of detainees.

6. To deal with the legal, social and family problems of detainees and liaise with their families.

7. To use ICT in the performance of his duties.

8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Prisons Welfare Officers in the roles ascribed to them.

The permanent and pensionable post carries salary in the scale Rs 26,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 42,275 a month plus salary compensation at approved rates.
IV. MODE OF APPLICATION

1. Qualified candidates should submit their applications on DFSC Form 7 which may be obtained from the Enquiry Counter of the Mauritius Prison Service, Headquarters, Beau Bassin.

2. Applications should be submitted in duplicate, the original to be sent directly to the Secretary, Disciplined Forces Service Commission and the duplicate through the Commissioner of Prisons.

3. This Circular is available on the website of the Public Service Commission and Disciplined Forces Service Commission at: http://psc.govmu.org

4. Acknowledgement of applications will be made as far as possible by e-mail. Candidates are therefore encouraged to submit their e-mail address.

5. Candidates are advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.

V. CLOSING DATE

Applications should reach the Secretary, Disciplined Forces Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on 28 October 2015.

Disciplined Forces Service Commission
7, Louis Pasteur Street,

Date: 8 October 2015

FOREST SIDE