DISCIPLINED FORCES SERVICE COMMISSION CIRCULAR NOTE NO. 5 OF 2015

Vacancy for Post of Senior Prisons Welfare Officer
Mauritius Prison Service

Applications are invited from qualified officers of the Mauritius Prison Service who wish to be considered for appointment as Senior Prisons Welfare Officer in the Mauritius Prison Service.

II. QUALIFICATIONS

By selection from among officers in the grade of Prisons Welfare Officer who reckon at least three years’ service in a substantive capacity in the grade and who possess a diploma in Social Work from a recognised institution or an equivalent qualification acceptable to the Disciplined Forces Service Commission.

III. DUTIES AND SALARY

1. To supervise and co-ordinate the work of Prisons Welfare Officers.
2. To assist and help officers-in-charge of penal institutions in the implementation of rehabilitation and welfare programmes.
3. To monitor hardship cases which need special attention.
4. To assist in the updating and improvement of the system for the overall rehabilitation of detainees.
5. To participate actively in schemes designed to train and prepare detainees for their eventual reintegration into society.
6. To deal with the legal, social and family problems of detainees.
7. To use ICT in the performance of his duties.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Senior Prisons Welfare Officers in the roles ascribed to them.

The permanent and pensionable post carries salary in scale Rs 30,575 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 46,775 plus salary compensation at approved rates.

IV. MODE OF APPLICATION

1. Qualified candidates should submit their application on DFSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service & Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the office of the Public and Disciplined Forces Service Commissions, 7, Louis Pasteur Street, Forest-Side or from the...
2. Applications should be submitted in duplicate, the original to be sent directly to the Secretary, Disciplined Forces Service Commission and the duplicate through the Commissioner of Prisons.

3. This circular together with the application form (DFSC Form 7) are available on the website of the Public and Disciplined Forces Service Commissions at http://psc.govmu.org

4. On-line application can also be submitted through the government web portal at http://www.govmu.org

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore encouraged to submit their e-mail address.

6. Candidates are advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

V. CLOSING DATE

Applications should reach the Secretary, Disciplined Forces Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 on 12 May 2015.

Disciplined Forces Service Commission,
7, Louis Pasteur Street,

Date: 22 April 2015

FOREST SIDE.