Vacancies for Post of Regional Health Director
Ministry of Health and Quality of Life

Applications are invited from qualified officers of the Ministry of Health and Quality of Life who wish to be considered for appointment as Regional Health Director in the Ministry.

II. QUALIFICATIONS

A. By selection from among medical practitioners who reckon at least 10 years’ service in a substantive capacity in the Ministry and who possess a postgraduate qualification in any field of Medicine of at least one academic year of study from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should –

(i) have strong administrative and managerial skills; and

(ii) possess strong interpersonal, communication and leadership skills.

Note: The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualification Authority) rests on the candidates. Applications will not be considered failing the non-submission of Equivalence Certificate, as appropriate, by the closing date.

III. ROLE AND RESPONSIBILITIES

To be responsible for the efficient administration and delivery of quality health services in a Regional Hospital and its annexed health institutions.

IV. DUTIES AND SALARY

1. To be responsible to the head of the Ministry, through the Director-General, Health Services and the appropriate Director, Health Services for-

(a) the planning and implementation of all health programmes in a region;

(b) monitoring the work programme of all medical and paramedical staff;

(c) exercising control and supervision over all grades of staff serving the Regional Hospital and its annexed health institutions, under his charge;

(d) maintaining discipline and ensuring that all rules, regulations and instructions are strictly complied with;
(e) enlisting the support of patients and the public with a view to ensuring that optimum use is being made of available resources;

(f) ensuring that the Regional Hospital and its annexed health institutions are properly equipped, staffed and provided with a sufficient stock of drugs, consumables, appliances, provisions and other necessaries;

(g) co-ordinating the training of students, trainees, Pre-Registration House Officers and other relevant grades;

(h) co-ordinating and reporting on undergraduate and postgraduate training programmes being carried out in a region;

(i) conducting regular site visits to the Regional Hospital and its annexed health institutions for the supervision of activities after normal working hours and at any time of the night including Saturdays, Sundays, Public Holidays and during emergencies;

(j) submitting quarterly reports on the work output, training programmes and conduct of staff under his control; and

(k) submitting half yearly audit reports on hospital activities.

2. To be physically present on hospital premises in the event of mass casualties, cyclones or any disaster for co-ordinating and monitoring the activities.

3. To use ICT in the performance of their duties.

4. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Regional Health Directors in the roles ascribed to them.

The permanent and pensionable post carries a salary of Rs 110,000 a month plus salary compensation at approved rate.

Note:

Regional Health Directors may be required to work after normal working hours and at any time of the night, including Saturdays, Sundays, Public Holidays and during emergencies.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.
2. Applications should be submitted in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Senior Chief Executive, Ministry of Health and Quality of Life.

3. This circular together with the application form (PSC Form 7) are available on the website of the Public Service Commission at [http://psc.govmu.org](http://psc.govmu.org)

4. Candidates are encouraged to submit on-line application through the government web portal at [http://www.govmu.org](http://www.govmu.org)

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. on 27 April, 2016.**

Date: 07 April, 2016