PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 50 OF 2015

Vacancy for the Post of Inspector of Associations
Rodrigues Regional Assembly (Labour and Industrial Relations)

Applications are invited from qualified officers of the Rodrigues Regional Assembly who wish to be considered for appointment as Inspector of Associations in the Labour and Industrial Relations Division of the Rodrigues Regional Assembly.

II. QUALIFICATIONS

By selection from among serving officers on the establishment of the Rodrigues Regional Assembly who have obtained passes in Papers F1, F2 and F3 of the ACCA Fundamentals (Knowledge) Examinations [formerly part I of the ACCA] or possess an equivalent qualification acceptable to the Public Service Commission.

Note: The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.

NOTE

Inspectors of Associations who have obtained passes in Papers F4, F5, F6, F7, F8 and F9 of the ACCA Fundamentals (Skills) Examinations [formerly Part II of the ACCA] or possess an equivalent qualification will be allowed to progress beyond the Qualification Bar (QB) in the salary scale of the post.

III. DUTIES AND SALARY

1. To inspect and audit books and accounts of trade unions.

2. To check and inspect the books and accounts of registered associations and to report the results of such checks and inspections.

3. To enforce compliance with relevant legislation regarding trade unions and associations and to attend Court for the prosecution of offences as necessary.

4. To carry out inspections outside normal office hours, as and when required.

5. To assist in –

   (i) the organisation of training including the training of office bearers of registered associations and trade unions; and

   (ii) the processing of applications for registration from associations and trade unions.

6. To use ICT in the performance of his duties.

7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Inspector of Associations in the roles ascribed to him.
The permanent and pensionable post carries salary in scale Rs 14, 275 x 300 – 15,475 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 – 29,675 x 900 – 32,375 QB 33,275 x 900 – 34,175 x 1,200 – 35,375 a month plus salary compensation at approved rates.

IV. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. This circular together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

3. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

4. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

V. CLOSING DATE

Applications should reach the Island Chief Executive, Chief Commissioner’s Office, Port Mathurin, Rodrigues, not later than 3.15 p.m. on Monday 07 December 2015.

IMPORTANT

The post which falls under the Establishment of the Rodrigues Regional Assembly is restricted for service in Rodrigues only. Any request for transfer or promotion to any similar or other posts in Mauritius will not be considered at any stage from any person who is selected for appointment.

Public Service Commission,
7, Louis Pasteur Street,
Forest-Side,

Date: 16 November 2015

MAURITIUS.