Applications are invited from qualified officers of the Ministry of Health and Quality of Life who wish to be considered for appointment as Head, Occupational Health Unit in the Ministry.

II. QUALIFICATIONS

By selection from among officers in the grade of Senior Occupational Health Physician who reckon at least three years’ service in a substantive capacity in the grade or at least seven years’ service in the Occupational Health Cadre in the Ministry of Health and Quality of Life and who –

(i) possess administrative and organising abilities; and
(ii) have initiative and leadership qualities.

III. ROLE AND RESPONSIBILITIES

To be responsible for an effective and efficient occupational health service delivery.

IV. DUTIES AND SALARY

1. To be responsible to the Director, Health Services for the organisation, administration and management of the Occupational Health Unit.

2. To liaise and co-ordinate the activities of his Unit with other services or agencies involved in Occupational Health, Industrial Hygiene, Environmental and Public Health.

3. To monitor the performance of clinical work in the field of Occupational Health and advise on matters pertaining to that field.

4. To supervise the biological monitoring among workers employed in hazardous trades.

5. To plan and carry out surveys and research in occupational diseases and report thereon.

6. To be responsible for the mentoring and training of junior staff.

7. To use ICT in the performance of his duties.

8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Head, Occupational Health Unit in the roles ascribed to him.

The permanent and pensionable post carries a flat salary of Rs 101,000 a month.
V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Applications should be submitted in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Senior Chief Executive, Ministry of Health and Quality of Life.

3. This circular together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

4. Candidates are encouraged to submit on-line application through the government web portal at http://www.govmu.org

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on Tuesday 16 August 2016.

Date: 27 July 2016