PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 75 OF 2016

Vacancy for Post of Deputy Director of Environment
Ministry of Environment, Sustainable Development,
and Disaster and Beach Management

Applications are invited from qualified officers of the Ministry of Environment, Sustainable Development, and Disaster and Beach Management who wish to be considered for appointment as Deputy Director of Environment in the Ministry.

II. QUALIFICATIONS

By selection from among officers in the grades of Divisional Environment Officer and Divisional Scientific Officer who reckon at least two years’ service in a substantive capacity in their respective grade and who –

(i) are able to address themselves effectively to national environmental problems and contribute to sound decision making; and

(ii) possess good managerial, leadership, communication and interpersonal skills.

III. ROLE AND RESPONSIBILITIES

To assist the Director of Environment in the overall management of the Department of Environment and for making recommendations on environmental policies in line with the goals and objectives of the Ministry.

IV. DUTIES AND SALARY

1. To deputise for the Director of Environment, as and when required.

2. To assist and understudy the Director of Environment in the formulation of environmental policies, plans and strategies.

3. To assist the Director of Environment in the timely execution of Government environmental policies and projects.

4. To supervise, coordinate and monitor the work of subordinate staff.

5. To assist the Director of Environment in the design of appropriate training and development programme for the staff of the Department.

6. To support the Director of Environment in the continuous upgrading of the services provided by the Department.

7. To attend inter-ministerial meetings and Statutory Board meetings.

8. To carry out site visits, as and when required.

9. To use ICT in the performance of his duties.

10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Deputy Director of Environment in the roles ascribed to him.
Note

The Deputy Director of Environment may be required to work outside normal working hours including Saturdays, Sundays and Public Holidays.

The permanent and pensionable post carries salary in scale Rs 62,950 x 1,850 – 68,500 x 1,950 – 74,350 x 2,825 – 80,000 x 3,000 – 86,000 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Applications should be submitted in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Ag. Senior Chief Executive, Ministry of Environment, Sustainable Development, and Disaster and Beach Management.

3. This circular together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

4. Candidates are encouraged to submit on-line application through the government web portal at http://www.govmu.org

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the Application Form. Care should be taken to fill in the Application Form correctly. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on Monday 19 December 2016.

Date: 29 November 2016