PUBLIC SERVICE COMMISSION CIRCULAR NOTE NO. 52 OF 2015

Vacancies for Post of Principal Medical Imaging Assistant
Ministry of Health and Quality of Life

Applications are invited from qualified officers of the Ministry of Health and Quality of Life who wish to be considered for appointment as Principal Medical Imaging Assistant in the Ministry.

II. QUALIFICATIONS

By selection from among officers in the grade of Senior Medical Imaging Assistant who reckon at least four years’ service in a substantive capacity in the grade and who possess good organising and supervisory skills.

III. DUTIES AND SALARY

1. To be responsible to the head of the Radiography Unit through the Principal Medical Imaging Technologist for –

   (a) co-ordinating and supervising the work of Senior Medical Imaging Assistant, Medical Imaging Assistant and Medical Imaging Assistant (on shift);

   (b) training Senior Medical Imaging Assistants, Medical Imaging Assistants and Medical Imaging Assistants (on shift);

   (c) preparing and submitting periodic reports on subordinate staff, as required;

   (d) preparing and implementing the duty roster for the subordinate staff to provide a 24-hour coverage;

   (e) ensuring discipline and the smooth running of all Radiography Units;

   (f) organising the preparation of detailed training programmes;

   (g) co-ordinating grant of leave to subordinate staff;

   (h) compiling and submitting statistics and returns of X-ray work performed during the year; and

   (i) ensuring the general safety and welfare of staff.

2. To use ICT in the performance of his duties.

3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Medical Imaging Assistant in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 20,675 x 750 – 29,675 x 900 – 31,475 a month plus salary compensation at approved rates.
IV. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Applications should be submitted in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through the Senior Chief Executive, Ministry of Health and Quality of Life.

3. This circular together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

4. Candidates are encouraged to submit on-line application through the government web portal at http://www.govmu.org

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

V. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on 16 December 2015.

Date: 26 November 2015

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.