Applications are invited from qualified Rodriguan candidates who wish to be considered for appointment as Statistician in the Rodrigues Regional Assembly (Central Administration).

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

A. Candidates should -
   
   (a) possess a pass at the Final Examinations of the United Kingdom Royal Statistical Society or of an equivalent recognised professional body acceptable to the Public Service Commission
   
   or
   
   a degree in Statistics or a joint degree the major component of which should be Statistics, from a recognised institution or an equivalent qualification acceptable to the Public Service Commission; and
   
   (b) be computer literate.

B. Candidates should also –

   (i) have good leadership and interpersonal skills to operate within multi-disciplinary teams;
   
   (ii) have good analytical and problem-solving skills;
   
   (iii) be able to communicate clearly and coherently both orally and in writing;
   
   (iv) be able to prioritise work and meet deadlines;
   
   (v) have a strong customer-orientation;
   
   (vi) demonstrate professional rigour; and
   
   (vii) have a good command of economic, financial and social issues.

NOTE

1. Candidates should produce written evidence of knowledge claimed.
2. **The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.**

3. The Commission reserves the right to convene only the best qualified candidates for interview.

### IV. ROLE AND RESPONSIBILITIES

1. To provide necessary technical support and services on statistical and related matters and to manage human and other resources under his supervision to achieve organisational objectives.

### V. DUTIES AND SALARY

1. To be responsible for the proper functioning of the Statistical Unit in the Rodrigues Regional Assembly.

2. To develop appropriate performance indicators to monitor his own work and those of the Senior Statistical Officer and Statistical Officers individually and in teams.

3. To design, organise and conduct censuses and surveys including the design of samples.

4. To make use of appropriate methods for collection, analysis, interpretation and presentation of quality statistics that meet user needs and contribute to decision making.

5. To make forecasts and projections.

6. To plan, design, develop and maintain effective information systems and operation systems to support the functions of the Unit.

7. To gather and process geographical data and also to maintain databases to provide geographical information and maps in support of the operations of the Unit.

8. To set up, evaluate, monitor and improve systems to implement management policies.

9. To develop, implement and monitor communication strategies to promote and increase awareness of the Unit.

10. To prepare methodological, technical, statistical and analytical reports/digests.

11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Statistician in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 25,525 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 56,450 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commissions/Embassies overseas.

2. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

3. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

4. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the Application Form. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.

VI. CLOSING DATE

Applications should reach the Island Chief Executive, Chief Commissioner’s Office, Port Mathurin, Rodrigues, not later than 3.15 p.m. on Tuesday 17 April 2018.

IMPORTANT

The post which falls under the Establishment of the Rodrigues Regional Assembly is restricted for service in Rodrigues only. Any request for transfer or promotion to any similar or other posts in Mauritius will not be considered at any stage from any person who is selected for appointment.

Date: 28 March 2018

Public Service Commission, 7, Louis Pasteur Street, Forest Side, MAURITIUS.