MAURITIUS PUBLIC SERVICE
PUBLIC ADVERTISEMENT NO. 137 OF 2017

Vacancy for Post of Manager, Agricultural Research and Extension Services
Rodrigues Regional Assembly (Agriculture)

Applications are invited from qualified Rodriguan candidates who wish to be considered for appointment as Manager, Agricultural Research and Extension Services in the Rodrigues Regional Assembly (Agriculture).

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

A. Candidates should possess a degree in Agriculture or Agronomy or Crop Science or Agricultural Economics or Agricultural Management or Agricultural Science or Animal Science or Animal Production or Animal Husbandry from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should -

(i) reckon at least six years’ experience in the relevant field of study;
(ii) possess strong leadership, interpersonal and communication skills;
(iii) possess good administrative and managerial skills and is able to adopt a multi-disciplinary approach to problem-solving;
(iv) be familiar with modern trends and techniques in the field of Agriculture; and
(v) be computer literate.

NOTE

1. Candidates should produce written evidence of experience/knowledge claimed.

2. The onus for the submission of written evidence of experience/knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience/knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.
3. The Commission reserves the right to convene **only** the best qualified candidates for interview.

**IV. ROLE AND RESPONSIBILITIES**

To be responsible for the overall management of the Agricultural Research and Extension Services and to ensure the proper functioning of its activities.

**V. DUTIES AND SALARY**

1. To be responsible to the Departmental Head for the general administration of the Agricultural Research and Extension Services in Rodrigues and the co-ordination of the work of the technical staff.

2. To advise the Departmental Head on ways to improve the operational efficiency and effectiveness of the Agricultural Research and Extension Services in Rodrigues.

3. To be responsible for planning, co-ordinating agricultural, food production and security policies and implementing agricultural strategies for Rodrigues.

4. To ensure the planning and execution of all Government agricultural policies in relation to crops, livestock development and extension activities of the Agricultural Research and Extension Services on the basis of an Annual Work Programme.

5. To prepare agricultural projects to be submitted to donor countries and to other financial institutions.

6. To assist in the formulation of agricultural policies and in the framing of appropriate agricultural legislation for Rodrigues.

7. To co-ordinate agricultural programmes in consultation with Scientific Officers and other heads of sections for the purpose of regular information exchange, manpower assessment, monitoring and evaluation of Agricultural Research and Extension Services in Rodrigues.

8. To monitor the introduction and implementation of new projects and technologies in the field of Agriculture.

9. To supervise and co-ordinate the activities of the Department so as to achieve the Commission’s corporate goals and objectives.

10. To ensure the timely implementation and execution of agricultural policies and projects of the Rodrigues Regional Assembly.

11. To be responsible for the proper staffing of the different sections and to ensure the optimum use of human resources.

12. To promote an interdisciplinary approach to agricultural sector development in Rodrigues.
13. To organise appropriate training courses for subordinate staff.

14. To ensure optimum use and maintenance of all assets and infrastructure of the Agricultural Research and Extension Services.

15. To use ICT in the performance of his duties.

16. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Manager, Agricultural Research and Extension Services in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 54,825 x 1,625 – 62,950 x 1,850 – 68,500 x 1,950 – 74,350 x 2,825 – 80,000 x 3,000 – 83,000 a month.

VI. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commissions/Embassies overseas.

2. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

3. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

4. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the Application Form. Care should be taken to fill in the Application Form correctly. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.

VII. CLOSING DATE

Applications should reach the Island Chief Executive, Chief Commissioner’s Office, Port Mathurin, Rodrigues, not later than 3.15 p.m. on Tuesday 30 January 2018.

IMPORTANT

The post which falls under the Establishment of the Rodrigues Regional Assembly is restricted for service in Rodrigues only. Any request for transfer or promotion to any similar or other posts in Mauritius will not be considered at any stage from any person who is selected for enlistment.

Date: 10 January 2018

Public Service Commission,
7, Louis Pasteur Street,
Forest Side,
Mauritius.