Vacancy for Post of Vice-Chairperson, Assessment Review Committee Ministry of Finance and Economic Development

Applications are invited from qualified candidates who wish to be considered for appointment as Vice-Chairperson, Assessment Review Committee on a **contractual basis** for a period of five years in the Ministry of Finance and Economic Development.

II. **AGE LIMIT**

Candidates should not have reached their 65th birthday by the closing date for the submission of applications.

III. **QUALIFICATIONS**

Candidates should be Barrister-at-Law of not less than five years’ standing in accordance with Section 18(1)(a) of the Mauritius Revenue Authority Act.

Experience in a Tribunal is desirable.

**NOTE**

1. Candidates should produce written evidence of experience claimed.

2. **The onus for the submission of written evidence of experience claimed and equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience claimed and Equivalence Certificate, as appropriate, by the closing date.**

3. The Commission reserves the right to convene only the best qualified candidates for interview.

IV. **DUTIES**

The Assessment Review Committee is established by Section 18 of the Mauritius Revenue Authority Act and has the functions as set out at Sections 18 and 20 of the Act.

V. **TERMS AND CONDITIONS OF EMPLOYMENT**

The selected candidate will be offered **either assignment of duties** against the vacancy in the case of serving officers **or contract appointment** if he/she is not in the Public Service.
The terms and conditions are as follows:-

A. **Assignment of duties against the vacancies**

A public officer on permanent and pensionable establishment, assigned the duties of Vice-Chairperson, Assessment Review Committee, will be eligible for an allowance representing the difference between the salary of Vice-Chairperson, Assessment Review Committee (Rs 110,000) and the salary of his/her substantive post.

The officer will benefit from all the privileges attached to the post of Vice-Chairperson, Assessment Review Committee in accordance with the regulations governing employment in the Public Service.

B. **Contract Appointment**

1. **Salary**

   A flat salary of Rs 110,000 a month.

2. **Car Benefits**

   Use of an official car and driver’s allowance of Rs 8,820 monthly.

   or

   The payment of a monthly car allowance in lieu of the official car and 100% duty exemption for the purchase of a car of up to 2000 cc together with loan facilities up to the corresponding ceiling value reimbursable in 60 monthly instalments at the rate of interest of 4% per annum and a monthly driver’s allowance of Rs 8,820.

3. **Fuel Allowance**

   A monthly fuel allowance as per regulations in force.

4. **Passage Benefits**

   In accordance with regulations in force in the Public Service (5% of annual salary). Passage benefits will not be earned during the 21 days casual/vacation leave whether taken or cashed.

5. **Leave**

   (a) **Sick Leave**

   21 working days for every year of contract. Sick leave not taken in a particular year is not convertible into cash.

   (b) **Casual Leave/Annual Leave/Vacation Leave**

   A combination of such leave at the rate of 21 working days for every year of contract. Such leave not taken may be cashed at the end of contract or may be accumulated if contract is renewed.
6. **Gratuity**

Two months’ salary on completion of twelve months’ satisfactory service.

7. **Telephone**

Free use of a mobile phone of local calls only.

8. **Termination of Contract**

(a) The Government may at any time determine the employment of the officer by giving one month’s notice in writing or by paying one month’s salary.

(b) The officer may resign from his/her employment by giving one month’s notice in writing or by paying one month’s salary to the Government.

(c) Should the officer in any manner misconduct himself/herself, the Government may terminate his/her employment forthwith and thereon all rights and advantages reserved shall cease.

VI. **MODE OF APPLICATION**

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained either from the Enquiry Counter of the Ministry of the Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.

3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at [http://psc.govmu.org](http://psc.govmu.org)

4. Candidates are encouraged to submit on-line application through the government web portal at [http://www.govmu.org](http://www.govmu.org)

5. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are therefore advised to submit their e-mail address.
6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the Application Form. Care should be taken to fill in the application form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.**

VII. **CLOSING DATE**

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. on Thursday 24 August 2017.**

Date: 04 August 2017

Public Service Commission, 7, Louis Pasteur Street, **FOREST SIDE.**