Applications are invited from qualified candidates who wish to be considered for appointment as Culture Officer in the Ministry of Arts and Culture.

II. **AGE LIMIT**

Candidates, unless already in the Service, should not have reached their **40th** birthday by the closing date for the submission of applications.

III. **QUALIFICATIONS**

By selection from among Candidates who:-

(i) possess a Cambridge Higher School Certificate or passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level”;

(ii) possess a degree from a recognised institution in one of the following fields-
- Communication and Cultural Studies
- Sociology
- Psychology
- Humanities
- Music
- Dance
- Performing Arts/Dramatic Arts/Creative Arts
- Fine Arts
- Film and Television/Screen Production

or equivalent qualifications to (i) and (ii) above acceptable to the Public Service Commission;

(iii) are computer literate

(iv) demonstrate active interest in museums, art centres, artistic and cultural festivals and related areas; and

(v) have good communication skills.
Qualification at (i) above should have been obtained prior to qualification at (ii). However, candidates who, as at 30 June 2003, did not possess the qualification at (i) above, will also be considered provided they hold-

(a) a Cambridge School Certificate or passes obtained on one certificate at the General Certificate of Education “Ordinary Level” either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission; and

(b) a Master’s Degree or a postgraduate diploma from a recognised institution in one of the fields at (ii) above or an equivalent qualification acceptable to the Public Service Commission.

Qualification at (a) under ‘Note’ should have been obtained prior to qualification at (ii) above and at (b) under ‘Note’.

NOTE

1. Candidates should produce written evidence of knowledge claimed.

2. The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.

3. The Commission reserves the right to convene only the best qualified candidates for interview.

IV. DUTIES AND SALARY

1. To assist in the organisation of national and international conferences, national and regional celebrations, cultural shows, exhibitions, programmes, seminars, workshops and other training activities and competitions at regional, national and international levels.

2. To assist in the planning, organisation and co-ordination of artistic, cultural activities, programmes and projects and to liaise with governmental and non-governmental organisations in this connection.

3. To promote artistic and cultural activities, programmes and projects.

4. To implement Government policies in the field of arts and culture.

5. To use ICT in the performance of his duties.
6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Culture Officers in the roles ascribed to them.

**Note**

Culture Officers will be required to work outside normal working hours including Sundays and Public Holidays.

The permanent and pensionable post carries salary in scale Rs 25,525 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 56,450 a month.

V. **MODE OF APPLICATION**

1. Qualified candidates should submit their applications on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side **or** from the Chief Commissioner’s Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.

2. Candidates already in service should submit their application in **duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officer.

3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at [http://psc.govmu.org](http://psc.govmu.org)

4. Candidates are encouraged to submit on-line application through the government web portal at [http://www.govmu.org](http://www.govmu.org)

5. Acknowledgement of applications will be made, as far as possible, by **e-mail**. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “**NOTES AND INSTRUCTIONS TO CANDIDATES**” before filling in the Application Form. Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.**

VI. **CLOSING DATE**

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. on Tuesday 14 November 2017**.

Date: 25 October 2017