Applications are invited from qualified candidates who wish to be considered for appointment as Research Analyst in the Ministry of Social Integration and Economic Empowerment.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

A. A degree in Finance or Economics or Statistics or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should -

(i) reckon at least three years’ post-qualification experience in financial or economic or statistical analysis;

(ii) possess effective interpersonal and communication skills;

(iii) have the ability to work in a team; and

(iv) be computer literate.

NOTE

1. Candidates should produce written evidence of experience/knowledge claimed.

2. The onus for the submission of written evidence of experience/knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of experience/knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.

3. The Commission reserves the right to convene only the best qualified candidates for interview.
IV. **DUTIES AND SALARY**

1. To be responsible to the Coordinator for -
   
   (i) the collection and analysis of economic, social, environmental, financial, fiscal and other relevant information and/or data required for the attainment of the objectives of the Ministry and/or the reform programme of the Government;
   
   (ii) assisting in the preparation of the Ministry’s sectoral and/or national development programmes, policies, plans, Budget and/or international engagements;
   
   (iii) monitoring, reporting and evaluating progress in the implementation of the Government Programme, as well as national, sectoral and international engagements, Ministry’s plans and/or Budget measures and/or indicators; and
   
   (iv) conducting analysis and submitting recommendations in the context of development of quality management systems.

2. To use ICT in the performance of his duties.

3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Research Analyst in the roles ascribed to him.

The permanent and pensionable post carries salary in the scale Rs 25,525 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 56,450 a month.

V. **MODE OF APPLICATION**

1. Qualified candidates should submit their applications on **PSC FORM 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest-Side **or** from the Chief Commissioner’s Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commissions/Embassies overseas.
2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officer.

3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

4. Candidates are encouraged to submit on-line application through the government web portal at http://www.govmu.org

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the Application Form. Care should be taken to fill in the Application Form correctly. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m on Thursday 30 November 2017.

Public Service Commission, 7, Louis Pasteur Street, FOREST SIDE.

Date: 10 November 2017