Applications are invited from qualified candidates who wish to be considered for appointment as Project Officer/Senior Project Officer (Solid Waste Management Division) in the Ministry of Local Government and Outer Islands.

II. **AGE LIMIT**

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. **QUALIFICATIONS**

A. Candidates should possess a degree in Civil Engineering or Chemical Engineering or Chemical and Environmental Engineering or Environmental Engineering or Chemistry or Environmental Science or Solid Waste Management from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should-

   (i) possess good communication and interpersonal skills;

   (ii) have organising, supervisory and leadership abilities;

   (iii) have a thorough understanding of the principles and practices of waste and/or beach management; and

   (iv) be computer literate.

**NOTE**

1. Candidates should produce written evidence of knowledge claimed.

2. **The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.**

3. The Commission reserves the right to convene only the best qualified candidates for interview.
IV. **DUTIES AND SALARY**

1. To assist in the development and monitoring of projects for the implementation of Solid Waste Management strategies and supervision of consultancy contracts.

2. To be responsible for –
   
   (i) the planning, operation and management of waste disposal facilities;
   
   (ii) the preparation of bidding documents;
   
   (iii) the monitoring and management of contracts in respect of the Ministry’s projects; and
   
   (iv) establishing a waste classification system and the keeping of proper records of all wastes entering the sites and ensuring the monthly auditing of landfill operations and follow-up as appropriate.

3. To carry out inspections to ensure compliance supervision on landfill and other disposal facilities and other contract sites and submit reports as required.

4. To supervise the operations and management of solid waste facilities including hazardous waste treatment plant.

5. To supervise construction works.

6. To advise on handling treatment of and disposal of hazardous waste.

7. To be responsible for project monitoring.

8. To devise and participate in awareness campaigns and programmes on re-cycling of waste.

9. To assess claims from contractors for certification purposes.

10. To devise waste exchange schemes.

11. To examine environmental monitoring reports submitted by contractors covering the following –

    (a) site monitoring data on a range of parameters such as gas quality, gas emission rates, gas pressures, leachate quantities, qualities and levels, settlements and waste density; and

    (b) offsite monitoring data such as gas migration/quality, ground water quality, surface water quality and climatic area.
12. To liaise with the National Environmental Laboratory or other organisations for carrying out analyses and counter-analyses on the basis of established site and offsite parameters.

13. To liaise with contractors and consultants, as and when required.

14. To liaise with the Ministry responsible for Environment in respect of the disposal of noxious, hazardous and chemical wastes as may be required.

15. To guide, supervise and co-ordinate the work of a team of technical staff.

16. To attend meetings and committees, as and when required.

17. To use ICT in the performance of his duties.

18. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Project Officer/Senior Project Officer (Solid Waste Management Division) in the roles ascribed to him.

Note

Project Officer/Senior Project Officers (Solid Waste Management Division) may be required to work outside normal working hours, including Saturdays, Sundays and Public Holidays.

The permanent and pensionable post carries salary in scale Rs 24,425 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 58,775 a month. However, for the year 2014, incumbents would draw salary at the discounted rate of Rs 24,130 in accordance with the Master Conversion Table of the Errors, Omissions and Anomalies Committee Report 2013.

V. FRINGE BENEFITS

The Project Officer/Senior Project Officer (Solid Waste Management Division) is entitled to the following benefits:

(a) 70% duty exemption for the purchase of a car with petrol engine capacity of up to 1400 c.c. once every seven years;

(b) loan facilities for the first purchase of a car equivalent to 21 months’ salary with interest at the prevailing repo-rate, refundable in 84 monthly instalments; and

(c) passage benefits at the rate of 5% of the annual salary drawn.
VI. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.

3. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.gov.mu

4. On-line application can also be submitted through the government web portal at http://www.gov.mu

5. Acknowledgement of applications will be made as far as possible by e-mail. Candidates are therefore encouraged to submit their e-mail address.

6. Candidates are advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

VII. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on Thursday 30 October 2014.

Date: 10 October 2014