Applications are invited from qualified candidates who wish to be considered for appointment as Temporary Occupational Therapy Assistant in the Ministry of Health and Quality of Life.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

A. Candidates should possess a Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained on one certificate or passes not below Grade C in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained on one certificate at the General Certificate of Education “Ordinary Level” or an equivalent qualification acceptable to the Public Service Commission.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

B. Candidates should be computer literate.

Note

1. Candidates should produce written evidence of knowledge claimed.

2. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.

3. The Commission reserves the right to convene only the best qualified candidates for interview.
NOTE

Selected candidates will be appointed in a temporary capacity in the first instance and will be required to undergo training for a period of one year, as approved and arranged by the Ministry of Health and Quality of Life. On successful completion of the training, they will be considered for appointment as Occupational Therapy Assistant in a substantive capacity.

IV. DUTIES AND SALARY

1. To be responsible through the Senior Occupational Therapy Assistant to the Occupational Therapist for –
   (i) carrying out, as directed, rehabilitative treatment of patients in general/psychiatric hospitals or other institutions; and
   (ii) supervision, observation and reporting of patients undergoing rehabilitation.

2. To use ICT in the performance of his duties.

3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Occupational Therapy Assistant in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 12,175 x 250 – 13,675 x 300 – 15,475 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 – 27,425 a month. However, for the year 2014, incumbents would draw salary at the discounted rate of Rs 11,880 in accordance with the Master Conversion Table of the Errors, Omissions and Anomalies Committee Report 2013.

Appointment in a temporary capacity in the grade carries a flat salary of Rs 12,175 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.

3. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.gov.mu
4. On-line application can also be submitted through the government web portal at [http://www.gov.mu](http://www.gov.mu)

5. Acknowledgement of applications will be made as far as possible by e-mail. Candidates are therefore encouraged to submit their e-mail address.

6. Candidates are advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. **Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.**

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. on Wednesday 11 June 2014.**

Date: 29 May 2014

Public Service Commission, 7, Louis Pasteur Street, **FOREST SIDE.**