MAURITIUS PUBLIC SERVICE
PUBLIC ADVERTISEMENT NO. 27 OF 2014

Vacancy for Post of Occupational Safety and Health Officer/
Senior Occupational Safety and Health Officer
Rodrigues Regional Assembly (Labour and Industrial Relations)

Applications are invited from qualified Rodriguan candidates who wish to be considered for appointment as Occupational Safety and Health Officer/ Senior Occupational Safety and Health Officer in the Labour and Industrial Relations Division of the Rodrigues Regional Assembly.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should –

A. possess a diploma in Occupational Health and Safety from a recognised institution or an equivalent qualification acceptable to the Public Service Commission; and

B. be computer literate.

NOTE 1

In the absence of candidates possessing the qualification at A above, consideration will be given to candidates who possess a diploma in Civil or Mechanical or Electrical or Chemical Engineering from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

NOTE 2

Candidates selected under ‘NOTE 1’ will be appointed in a temporary capacity in the first instance and will be required to undergo on-the-job training in all aspects of safety, health and welfare of workers for a period of at least six months. On satisfactory completion of the training, they will be considered for appointment as Occupational Safety and Health Officer/Senior Occupational Safety and Health Officer in a substantive capacity.

Note

1. Candidates should produce written evidence of knowledge claimed.

2. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.

3. The Commission reserves the right to convene only the best qualified candidates for interview.
IV. DUTIES AND SALARY

1. To inspect all places of work including factories, with a view to –
   (i) assessing workplace hazards and the suitability of protective measures taken and/or protective equipment provided to abate or eliminate the hazards and to take appropriate follow-up action;
   (ii) ensuring compliance with the provisions of legislations relating to the safety, health and welfare of employees; and
   (iii) establishing contraventions, wherever required, prior to prosecution of persons, companies and corporate bodies for non-compliance with the provisions of the relevant legislations.

2. To carry out investigations into complaints made by employees, trade union officials, employers and public institutions.

3. To investigate into occupational accidents, fires and dangerous occurrences.

4. To deliver training, tender advice and provide information to employees, trade unions, employers, Safety and Health Officers and to the general public at large on safety, health and welfare matters and on the provisions of the relevant legislations.

5. To conduct enquiries regarding registration of Safety and Health Officers.

6. To conduct enquiries regarding registration of Steam Boilers and to approve applications for registration of factories and issue certificates of registration, wherever appropriate.

7. To depone as witness in court, whenever required.

8. To examine plans of buildings and manuals of new machines and equipment and advise the relevant authorities on safety and health issues prior to the issue of development permits to new enterprises.

9. To collect and compile statistical information relevant to safety and health.

10. To use ICT in the performance of his duties.

11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Occupational Safety and Health Officer/Senior Occupational Safety and Health Officer in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 17,675 x 450 – 19,475 x 600 – 20,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 39,275 QB 40,775 x 1,500 – 42,275 a month. However, for the year 2014, incumbents would draw salary at the discounted rate of Rs 17,380 in accordance with the Master Conversion Table of the Errors, Omissions and Anomalies Committee Report 2013.

Note

Occupational Safety and Health Officer/Senior Occupational Safety and Health Officers who possess a degree in either Occupational Safety and Health or Civil or Mechanical or Electrical Engineering or an equivalent qualification will be allowed to move beyond the Qualification Bar (QB) in the salary scale of the post.
V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/ Embassies overseas.

2. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.gov.mu

3. Acknowledgement of applications will be made as far as possible by e-mail. Candidates are therefore encouraged to submit their e-mail address.

4. Candidates are advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

VI. CLOSING DATE

Applications should reach the Island Chief Executive, Chief Commissioner’s Office, Port Mathurin, Rodrigues, not later than 3.15 p.m. on Tuesday 15 April 2014.

IMPORTANT

The post which falls under the Establishment of the Rodrigues Regional Assembly is restricted for service in Rodrigues only. Any request for transfer or promotion to any similar or other posts in Mauritius will not be considered at any stage from any person who is selected for appointment.

Date: 26 March 2014

Public Service Commission,
7, Louis Pasteur Street,
Forest Side,

MAURITIUS.