MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 33 OF 2013

Vacancies for Post of Medical and Health Officer/
Senior Medical and Health Officer
Rodrigues Regional Assembly (Medical and Health Services)

Applications are invited from qualified candidates who wish to be considered for employment as Medical and Health Officer/Senior Medical and Health Officer on a **contractual basis** in the Medical and Health Services, Rodrigues Regional Assembly for an initial period of two years, which may be renewed thereafter.

II. AGE LIMIT

Candidates should not have reached their **65th** birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

Candidates should –

(a) be fully registered as medical practitioner in accordance with legislation in force in Mauritius;

(b) be able to communicate effectively and interact with people at all levels; and

(c) be computer literate.

**Note**

1. Candidates should produce written evidence of knowledge claimed.

2. **Candidates should submit a copy of their Certificate of Registration as medical practitioner in Mauritius together with their application form.**

IV. DUTIES

1. To be responsible to his immediate supervisor and ultimately to the head of institution for the following -

   (i) to perform clinical and public health duties including family planning; and

   (ii) to participate in research activities and medical audit.

2. To use ICT in the performance of his duties.
3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Medical and Health Officer/Senior Medical and Health Officer in the roles ascribed to him.

NOTE

Medical and Health Officers/Senior Medical and Health Officers will be required to work in Community Health Centres, Area Health Centres and within the community services. When posted to Community Health Services, they will be required to -

(i) perform curative, preventive and health promotive and rehabilitative duties;

(ii) participate in training and research programmes; and

(iii) ensure community participation in health activities.

Note

Medical and Health Officers/Senior Medical and Health Officers will be required to share duty roster for medical coverage at night, during weekends, on Public Holidays and whenever necessary.

V. SALARY, TERMS AND CONDITIONS OF EMPLOYMENT

The selected candidates will be offered either assignment of duties against the vacancies, if they are serving officers or contract employment, if they are not in the Public Service.

The terms and conditions are as follows:-

A. Assignment of duties against the vacancies

A public officer on permanent establishment assigned the duties of Medical and Health Officer/Senior Medical and Health Officer in the Medical and Health Services, Rodrigues Regional Assembly will be eligible for a topping allowance equivalent to the difference between the hypothetical salary and the salary drawn by the incumbent in his/her substantive post. The officer will benefit from all privileges attached to the post in accordance with the regulations governing employment in the Public Service.
B. **Contract Appointment**

1. **Salary**
   
   Negotiable in the range of Rs 39,275 – 65,975 a month taking into account the officer’s post-registration experience in line with the recommendations at paragraphs 18.9.4(a) and 18.9.6 of Volume 1 of the PRB Report 2013.

   However, for the year 2013 and the year 2014, incumbents would draw salary at the discounted rate, in accordance with the Master Conversion Table of the Errors, Omissions and Anomalies Committee Report 2013.

2. **Travelling allowance**
   
   In accordance with regulations in force.

3. **Leave**
   
   (a) **Sick Leave:** At the rate of 21 working days for every year of contract. Sick leave is not accumulative and is not convertible into cash.
   
   (b) **Annual Leave:** At the rate of 21 working days for every year of contract. Annual leave not taken may be cashed at the end of every year of contract or may be accumulated.

4. **Passage Benefits**
   
   Passage benefits at the rate of 5% of the annual salary or the equivalent cost of 3900 km of the Group Tour Air Fare London at off peak rate whichever is the higher.

   No passage benefits will be earned during the 21 days annual leave whether taken or cashed.

5. **Gratuity**
   
   At the rate of two months’ salary on completion of 12 months’ satisfactory service.

6. **Termination of contract**
   
   (i) The Government may at any time, determine the employment by giving one month’s notice in writing or by paying one month’s salary.
   
   (ii) The officer may resign from his/her employment by giving one month’s notice or by paying one month’s salary to the Government.
   
   (iii) Should the officer, in any manner misconduct himself/herself, the Government may terminate his/her employment forthwith and thereupon all the rights and advantages reserved shall cease.
C. If selected candidate is not permanently domiciled in Rodrigues

1. **Quarters:**

   A furnished quarters with all the necessary services (electricity, water etc.) or a rent allowance of Rs 6,000 a month as appropriate.

2. **Transport of Personal effects:**

   Free transport by sea of personal effects to the extent of six cubic metres.

3. **Passages:**

   Free passages to Rodrigues for self, spouse and up to three children under the age of twenty-one on assumption of duty and from Rodrigues at the end of the contract.

VI. **FRINGE BENEFITS**

Medical and Health Officers/Senior Medical and Health Officers are entitled to the following benefits:

(a) 100% customs duty remission for the purchase of a car with petrol engine capacity of up to 1,500 c.c once every seven years;

(b) loan facilities for the first purchase of a car equivalent to 21 months’ salary with interest at the prevailing repo rate, refundable in 84 monthly instalments;

(c) a monthly travel grant for attending duty and for official travelling;

(d) an allowance of Rs 13,200 annually for the purchase of Medical books, e-materials, journals and other publications;

(e) refund of the full amount of annual subscription fee payable to the Medical Council of Mauritius; and

(f) rent free telephone and free calls or equivalent for mobile phones.

VII. **MODE OF APPLICATION**

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/ Embassies overseas.
2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.

3. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.gov.mu

4. On-line application can also be submitted through the government web portal at http://www.gov.mu

5. Acknowledgement of applications will be made as far as possible by e-mail. Candidates are therefore encouraged to submit their e-mail address.

6. Candidates are advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

VIII. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on Monday 16 September 2013.

Date: 27 August 2013.

Public Service Commission,
7, Louis Pasteur Street,
Forest Side,
MAURITIUS.