Applications are invited from qualified candidates who wish to be considered for employment as Health Director on a **contractual basis** in the Medical and Health Services, Rodrigues Regional Assembly for an initial period of two years, which may be renewed thereafter.

II. **AGE LIMIT**

Candidates should not have reached their 65th birthday by the closing date for the submission of applications.

III. **QUALIFICATIONS**

Candidates should –

(a) be fully registered as medical practitioners in accordance with legislation in force in Mauritius;

(b) possess any one of the following postgraduate qualifications obtained after at least one academic year of study –
   - Member of the Royal College of Physicians (M.R.C.P.)
   - Fellow of the Royal College of Surgeons (F.R.C.S.)
   - Diploma in Public Health (D.P.H.)
   - Diploma in Psychological Medicine (D.P.M.)
   - Diploma in Medical Radio-diagnosis [D.M.R.(D)]
   - Diploma in Medical Radiotherapy [D.M.R.(T)]

   **OR**

   an equivalent qualification acceptable to the Public Service Commission;

(c) reckon at least ten years’ experience as a medical practitioner;

(d) have good organising ability and administrative potential;

(e) possess good communication and interpersonal skills;

(f) have the ability to lead and motivate a large staff; and

(g) be computer literate.

**NOTE**

1. Candidates should produce written evidence of experience/knowledge claimed.

2. Service in the Ministry of Health and Quality of Life or any other Government organisation is desirable.
3. Candidates should submit a copy of their Certificate of Registration as medical practitioner in Mauritius together with their application form.

4. **The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.**

5. The Commission reserves the right to convene **only** the best qualified candidates for interview.

IV. **ROLE AND RESPONSIBILITIES**

To be responsible for the provision of health care services to the population of Rodrigues.

V. **DUTIES**

1. To be administratively responsible to the Departmental Head and technically to the Director-General, Health Services of the Ministry of Health and Quality of Life for the following -

   (a) the implementation of all health programmes in Rodrigues;

   (b) the management of the public hospital and the annexed health institutions in Rodrigues;

   (c) ensuring that the hospital and the annexed health institutions are properly equipped, staffed and provided with a sufficient stock of drugs, implements, stores, appliances, provisions and other necessities;

   (d) exercising control and supervision over all grades of staff serving in the hospital and the annexed health institutions;

   (e) maintaining discipline and ensuring that General and Departmental Orders are complied with;

   (f) reporting on the work output and conduct of staff under his control;

   (g) supervising the training of students;

   (h) enlisting the support of patients and the public with a view to ensuring that optimum use is being made of available resources; and

   (i) performing at least three sessions of clinical work weekly.

2. To ensure the implementation of the Performance Management System in the public hospital and the annexed health institutions in Rodrigues.

3. To use ICT in the performance of his duties.

4. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Health Director in the roles ascribed to him.
VI. SALARY, TERMS AND CONDITIONS OF EMPLOYMENT

The selected candidate will be offered either assignment of duties against the vacancy if he/she is a serving officer or contract appointment, if he/she is not in the Public Service.

The terms and conditions are as follows:

A. Assignment of duties

A public officer on permanent and pensionable establishment assigned the duties of Health Director will be eligible for a topping allowance equivalent to the difference between the flat salary of the post and the salary drawn by the incumbent in his/her substantive post. The post carries a flat salary of Rs 92,000 a month payable at the discounted rate of Rs 91,500 for the year 2014.

The officer will benefit from all privileges attached to the post in accordance with the regulations governing employment in the Public Service.

B. Contract Appointment

1. **Salary:** A flat salary of Rs 92,000 a month.

   However, for the year 2014, the incumbent would draw salary at the discounted rate of Rs 91,500 in accordance with the Master Conversion Table of the Errors, Omissions and Anomalies Committee Report 2013.

2. **Travelling Allowance:** In accordance with regulations in force.

3. **Leave:**
   
   (a) **Sick Leave:** At the rate of 21 working days for every year of contract. Sick leave is not accumulative and is not convertible into cash.
   
   (b) **Annual Leave:** At the rate of 21 working days for every year of contract. Annual leave not taken may be cashed at the end of every year of contract or may be accumulated.

4. **Passage Benefits:** Passage benefits at the rate of 5% of the annual salary or the equivalent cost of 3900 km of the Group Tour Air Fare London at off peak rate whichever is the higher. No passage benefits will be earned during the 21 days annual leave whether taken or cashed.

5. **Gratuity:** At the rate of two months’ salary on completion of 12 months’ satisfactory service.
6. **Termination of Contract**

(i) The Government may at any time determine the employment of the officer by giving one month’s notice in writing or by paying one month’s salary.

(ii) The officer may resign from his/her employment by giving one month’s notice in writing or by paying one month’s salary to the Government.

(iii) Should the officer in any manner misconduct himself/herself, the Government may terminate his/her employment forthwith and thereupon all the rights and advantages reserved shall cease.

C. **If the selected candidate is not permanently domiciled in Rodrigues**

1. **Quarters:**

   A furnished quarters with all the necessary services (electricity, water etc.) or a rent allowance of Rs 6,000 a month as appropriate.

2. **Transport of Personal Effects:**

   Free transport by sea of personal effects to the extent of six cubic metres.

3. **Passages:**

   Free passages to Rodrigues for self, spouse and up to three children under the age of twenty-one on assumption of duty and from Rodrigues at the end of the contract.

VII. **FRINGE BENEFITS**

The Health Director is also entitled to the following benefits:-

(a) 100% duty remission for the purchase of a car with petrol engine capacity of up to 1850c.c. renewable once every five or seven years whichever is applicable. Officers employed on a contract/gratuity basis:

   (i) who opt for duty exemption on a car or a monthly car allowance in lieu thereof should exercise the option at the beginning of the contract. The option for car allowance once exercised would be irrevocable for the duration of the first contract and can be reviewed upon renewal of his contract; and

   (ii) who have opted for the monthly car allowance in lieu of the duty deferred facilities would not benefit from duty exemption until the expiry of the first contract;

(b) loan facilities for the first purchase of a car equivalent to 21 months’ salary at 4% interest rate per annum refundable in 84 monthly instalments. Note prevailing repo rate is applicable to new entrants in the Civil Service;

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(c) a monthly travelling allowance for attending duty and for official travelling;
(d) an allowance of Rs13,200 annually for the purchase of Medical books, etc.;
(e) refund of the full amount of annual subscription fee payable to the
Medical Council of Mauritius; and
(f) an allowance of up to Rs 11,000 annually to meet expenses in connection
with Continuous Professional Development.

VIII. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7
which may be obtained either from the Enquiry Counter of the Ministry of
Civil Service and Administrative Reforms, Ground Floor, Emmanuel
Anquetil Building, Port Louis or from the Enquiry Counter of the Public
Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief
Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the
Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application
in duplicate, the original to be sent directly to the Secretary, Public
Service Commission and the duplicate through their respective
Supervising/Responsible Officers.

3. This advertisement together with the application form (PSC Form 7)
are available on the website of the Public Service Commission at
http://psc.gov.mu

4. On-line application can also be submitted through the government web
portal at http://www.gov.mu

5. Acknowledgement of applications will be made as far as possible by
e-mail. Candidates are therefore encouraged to submit their e-mail
address.

6. Candidates are advised to read carefully the “NOTES AND
INSTRUCTIONS TO CANDIDATES” before filling in the application form.
Care should be taken to fill in the application form correctly.
Incomplete, inadequate or inaccurate filling of the application form
may entail elimination of the applicant.

IX. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis
Pasteur Street, Forest Side, not later than 3.00 p.m. on Monday 10 March
2014.

Date: 18 February 2014

Public Service Commission,
7, Louis Pasteur Street,
Forest Side,
MAURITIUS.