Applications are invited from qualified candidates who wish to be considered for enlistment as Trainee Female Officer, Rehabilitation Youth Centre in the Reform Institutions Division of the Ministry of Social Security, National Solidarity and Reform Institutions.

II. AGE LIMIT
Candidates should be between 21 and 40 years of age by the closing date for the submission of applications.

III. QUALIFICATIONS
Candidates should:

A. possess a Cambridge School Certificate or passes obtained on one certificate at the General Certificate of Education “Ordinary Level” either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission;

B. have a good physique with their Body Mass Index (BMI) values ranging between 18.50 and 24.99. They should have a normal eyesight (without glasses or contact lenses) and satisfy the minimum height requirement of 1 m 63; and

C. be computer literate.

NOTE

1. Experience in youth leadership and knowledge/experience in one of the following fields is desirable –

   (i) dressmaking and needlework;

   (ii) domestic science;

   (iii) arts and crafts;

   (iv) first-aid;

   (v) music; and

   (vi) theatre.
2. **Candidates should produce written evidence of knowledge/experience claimed.**

3. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.

4. The formula for the calculation of the **Body Mass Index (BMI)** is:

\[
\text{BMI} = \frac{W \text{ (in kg)}}{H^2 \text{ (in metre)}}, \quad \text{where } W \text{ is the weight and } H \text{ is the height of the candidate.}
\]

**IV. CONDITIONS OF TRAINING AND ALLOWANCE**

The selected candidates will be required to undergo training in all aspects of the work of a Female Officer, Rehabilitation Youth Centre including special training in correctional/security work for a period of at least one year.

During the training period, the selected candidates will draw an allowance in scale Rs 11,425 x 250 – 11,925 a month. However, for the year 2014, incumbents will draw allowance at the discounted rate of Rs 11,130 in accordance with the Master Conversion Table of the Errors, Omissions and Anomalies Committee Report 2013.

On successful completion of the training, Trainee Female Officers, Rehabilitation Youth Centre will be considered for appointment to the grade of Female Officer, Rehabilitation Youth Centre, as and when vacancies occur.

The post of Female Officer, Rehabilitation Youth Centre carries salary in scale Rs 13,425 x 250 – 13,675 x 300 – 15,475 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 – 28,925 a month.

**Note**

Trainee Female Officers, Rehabilitation Youth Centre are required to work on shift covering a 24-hour service including Saturdays, Sundays, Public Holidays and officially declared cyclone days and may also be called upon to work longer hours in case of emergency.

**V. MODE OF APPLICATION**

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest-Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues.

2. Candidates already in the service should submit their application **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/ Responsible Officers.
3. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.gov.mu

4. On-line application can also be submitted through the government web portal at http://www.gov.mu

5. Acknowledgement of applications will be made as far as possible by e-mail. Candidates are therefore encouraged to submit their e-mail address.

6. Candidates are advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest-Side, not later than 3.00 p.m. on Thursday 22 May 2014.

Date: 09 May 2014

Public Service Commission, 7, Louis Pasteur Street, FOREST SIDE.