MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 71 OF 2014

Vacancy for Post of Analyst (Industry)
Ministry of Industry, Commerce and Consumer Protection
(Industry Division)

Applications are invited from qualified candidates who wish to be considered for appointment as Analyst (Industry) in the Industry Division of the Ministry of Industry, Commerce and Consumer Protection.

II. AGE LIMIT
Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

A. Candidates should possess a degree in Economics or Engineering (Chemical/Electrical/Electronics/Mechanical/Textile) or Business Management or a degree with Economics or Engineering (Chemical/Electrical/Electronics/Mechanical/Textile) or Business Management as a major component from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should –

(i) be able to express themselves clearly and forcefully on matters relating to industrial development;

(ii) possess analytical and interpersonal skills;

(iii) be proactive, dynamic and resourceful;

(iv) be capable to work under pressure; and

(v) be computer literate.

NOTE

1. Candidates should produce written evidence of knowledge claimed.

2. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.

3. The Commission reserves the right to convene only the best qualified candidates for interview.
IV. DUTIES AND SALARY

1. To assist in the preparation and review of industrial strategies and policies.

2. To carry out research and planning assignments.

3. To prepare technical reports on industry related issues.

4. To undertake assignments relating to enterprise/sector monitoring, competitiveness issues, technology support programmes and preparation and evaluation of projects.

5. To analyse bilateral, regional co-operation and multilateral issues.

6. To attend to requests for support from manufacturing enterprises.

7. To use ICT in the performance of his duties.

8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Analyst (Industry) in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 23,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 52,775 a month. However, for the year 2014, incumbents would draw salary at the discounted rate of Rs 23,380 in accordance with the Master Conversion Table of the Errors, Omissions and Anomalies Committee Report 2013.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest-Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.

3. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.gov.mu
4. On-line application can also be submitted through the government web portal at \url{http://www.gov.mu}

5. Acknowledgement of applications will be made as far as possible by e-mail. Candidates are therefore encouraged to submit their e-mail address.

6. Candidates are advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest-Side, not later than 3.00 p.m. on Wednesday 01 October 2014.

Date: 11 September 2014

Public Service Commission, 7, Louis Pasteur Street, FOREST SIDE.