Applications are invited from qualified candidates who wish to be considered for appointment as Assistant Inspector in the Ministry of Energy and Public Utilities (Water Services).

II. **AGE LIMIT**

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. **QUALIFICATIONS**

Candidates should possess –

A. a Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained on one certificate or Passes not below Grade C in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained on one certificate at the General Certificate of Education “Ordinary Level” or an equivalent qualification acceptable to the Public Service Commission.

**Note**

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at “Principal Level” and one subject at “Subsidiary Level” as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

B. (i) The Ordinary Technician Diploma in Building and Civil Engineering awarded by the City and Guilds of London Institute or

(ii) The Technician Diploma in Construction or in Construction Industry or in Construction (Applied) awarded by the City and Guilds of London Institute or


**OR**

Equivalent qualifications to A and B above acceptable to the Public Service Commission.
C. Candidates should be computer literate.

**NOTE**

In the absence of candidates possessing the qualifications at B above, consideration will be given to candidates possessing the Technician Certificate in Construction or the Technician Certificate Part I in Construction awarded by the City and Guilds of London Institute or an equivalent qualification acceptable to the Public Service Commission.

**Note**

1. Candidates should produce written evidence of knowledge claimed.

2. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered failing the non-submission of Equivalence Certificate, as appropriate, by the closing date.

3. The Commission reserves the right to convene only the best qualified candidates for interview.

**IV. DUTIES AND SALARY**

1. To be responsible for –

   (a) the keeping of time books and progress books, where necessary;

   (b) the distribution of work and supervision of workers on sites of work;

   (c) the preparation of simple estimates, bills and paysheets and monthly returns;

   (d) the preparation of requisitions, the physical custody of stores, the receipt and issue of materials, tools/equipment and the keeping of appropriate records;

   (e) reporting to Inspectors on all matters pertaining to maintenance/repair works; and

   (f) taking such measures as may be necessary for the safety of workers and the public on sites of work.

2. To assist in estimating the quantity of materials in an operation.

3. To ensure the availability of materials and their effective use.

4. To assist Inspectors in the discharge of their duties.
5. To use ICT in the performance of his duties.

6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Assistant Inspector in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 14,600 x 275 – 15, 150 x 300 – 15,750 x 325 – 17,700 x 375 - 19,575 x 475 – 21,950 x 625 – 23,200 x 775 – 31,725 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.

3. This advertisement together with the Application Form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

4. Candidates are encouraged to submit on-line application through the government web portal at http://www.govmu.org

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the Application Form. Care should be taken to fill in the Application Form correctly. Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant.

VI. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on Monday 20 February 2017.

Date: 31 January 2017

Public Service Commission,
7, Louis Pasteur Street,
FOREST SIDE.