Applications are invited from qualified candidates who wish to be considered for employment as Health Director on a contractual basis in the Rodrigues Regional Assembly (Medical and Health) for an initial period of two years, which may be renewed thereafter.

II. **AGE LIMIT**

Candidates should not have reached their 65th birthday by the closing date for the submission of applications.

III. **QUALIFICATIONS**

Candidates should –

(a) be fully registered as medical practitioners in accordance with legislation in force in Mauritius;

(b) possess any one of the following postgraduate qualifications obtained after at least one academic year of study -

- Member of the Royal College of Physicians (M.R.C.P.)
- Fellow of the Royal College of Surgeons (F.R.C.S.)
- Diploma in Public Health (D.P.H.)
- Diploma in Psychological Medicine (D.P.M.)
- Diploma in Medical Radio-diagnosis [D.M.R.(D)]
- Diploma in Medical Radiotherapy [D.M.R.(T)]

OR

an equivalent qualification acceptable to the Public Service Commission;

(c) reckon at least ten years’ experience as a medical practitioner;

(d) have good organising ability and administrative potential;

(e) possess good communication and interpersonal skills;

(f) have the ability to lead and motivate a large staff; and

(g) be computer literate.
NOTE

1. Candidates should produce written evidence of experience/knowledge claimed.

2. Service in the Ministry of Health and Quality of Life or any other Government organisation is desirable.

3. Candidates should submit a copy of their Certificate of Registration as medical practitioner in Mauritius together with their application form.

4. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered failing the non-submission of Equivalence Certificate, as appropriate, by the closing date.

5. The Commission reserves the right to convene only the best qualified candidates for interview.

IV. ROLE AND RESPONSIBILITIES

To be responsible for the provision of health care services to the population of Rodrigues.

V. DUTIES

1. To be administratively responsible to the Departmental Head and technically to the Director-General, Health Services of the Ministry of Health and Quality of Life for the following –

   (a) the implementation of all health programmes in Rodrigues;

   (b) the management of the public hospital and the annexed health institutions in Rodrigues;

   (c) ensuring that the hospital and the annexed health institutions are properly equipped, staffed and provided with a sufficient stock of drugs, implements, stores, appliances, provisions and other necessities;

   (d) exercising control and supervision over all grades of staff serving in the hospital and the annexed health institutions;

   (e) maintaining discipline and ensuring that General and Departmental Orders are complied with;

   (f) reporting on the work output and conduct of staff under his control;

   (g) supervising the training of students;

   (h) enlisting the support of patients and the public with a view to ensuring that optimum use is being made of available resources; and

   (i) performing at least three sessions of clinical work weekly.
2. To ensure the implementation of the Performance Management System in the public hospital and the annexed health institutions in Rodrigues.

3. To use ICT in the performance of his duties.

4. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Health Director in the roles ascribed to him.

VI. **SALARY, TERMS AND CONDITIONS OF EMPLOYMENT**

The selected candidate will be offered either *assignment of duties* against the vacancy if he is a serving officer or *contract employment*, if he is not in the Public Service.

The terms and conditions are as follows:-

**A. Assignment of duties**

A public officer on permanent and pensionable establishment assigned the duties of Health Director in the Rodrigues Regional Assembly (Medical and Health) will be eligible for a topping allowance equivalent to the difference between the flat salary of the post and the salary drawn by the incumbent in his substantive post. The post carries a flat salary of Rs 98,000 a month.

The officer will benefit from all privileges attached to the post in accordance with the regulations governing employment in the Public Service.

**B. Contract Employment**

1. **Salary:** A flat salary of Rs 98,000 a month.

2. **Travelling Allowance:** In accordance with regulations in force.

3. **Leave:**

   (a) **Sick Leave:** At the rate of 21 working days for every year of contract. Sick leave is not accumulative and is not convertible into cash.

   (b) **Annual Leave:** At the rate of 21 working days for every year of contract. Annual leave not taken may be cashed at the end of every year of contract or may be accumulated.

4. **Passage Benefits:** Passage benefits at the rate of 5% of the annual salary. No passage benefits will be earned during the 21 days annual leave whether taken or cashed.

5. **Gratuity:** At the rate of two months’ salary on completion of 12 months’ satisfactory service.
6. **Termination of Contract:**

(a) The Government may at any time determine the employment of the officer by giving one month’s notice in writing or by paying one month’s salary.

(b) The officer may resign from his employment by giving one month’s notice in writing or by paying one month’s salary to the Government.

(c) Should the officer in any manner misconduct himself, the Government may terminate his employment forthwith and thereupon all the rights and advantages reserved shall cease.

C. **If the selected candidate is not permanently domiciled in Rodrigues**

1. **Quarters:**

   A furnished quarters with all the necessary services (electricity, water, etc.) or a rent allowance of Rs 6,000 a month as appropriate.

2. **Transport of personal effects:**

   Free transport by sea of personal effects to the extent of six cubic metres.

3. **Passages:**

   Free passages to Rodrigues for self, spouse and up to three children under the age of twenty-one on assumption of duty and from Rodrigues at the end of the contract.

VII. **FRINGE BENEFITS**

The Health Director is also entitled to the following benefits:-

(a) 100% duty remission for the purchase of a car with engine capacity of up to 1850 c.c. or of higher engine capacity not exceeding 2250 c.c. provided the officer pays the difference in the excise duty renewable once every five years. Officers employed on a contract/gratuity basis:

   (i) who opt for duty exemption on a car or a monthly car allowance in lieu thereof should exercise the option at the beginning of the contract. The option for car allowance once exercised would be irrevocable for the duration of the first contract and can be reviewed upon renewal of his contract;

   (ii) who have opted for the monthly car allowance in lieu of the duty deferred facilities would not benefit from duty exemption until the expiry of the first contract; and
(iii) a retired public officer who has benefitted from duty exemption on a car and subsequently qualifies for same, by virtue of employment on contract, should not be allowed to purchase another duty free car within a period of five or seven years, whichever is applicable, as from date of first registration of the last duty exempted car in Mauritius.

(b) loan facilities for the first purchase of a car equivalent to 18 months’ salary at 4% interest rate per annum refundable in 60 monthly instalments;

(c) a monthly travelling allowance for attending duty and for official travelling;

(d) an allowance of Rs 13,500 annually for the purchase of Medical books, etc.;

(e) refund of the full amount of annual subscription fee payable to the Medical Council of Mauritius; and

(f) an allowance of up to Rs 11,550 annually and be cumulative over a period of maximum three years to meet expenses in connection with Continuous Professional Development together with special leave up to a maximum of 10 days.

VIII. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.

3. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

4. Candidates are encouraged to submit on-line application through the government web portal at http://www.govmu.org

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.
IX. **CLOSING DATE**

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. on Thursday 04 August 2016.**

Date: 15 July 2016

Public Service Commission, 7, Louis Pasteur Street, Forest Side, **MAURITIUS.**