Vacancy for Post of Plant and Equipment Manager
Rodrigues Regional Assembly (Mechanical Workshop)

Applications are invited from qualified Rodriguan candidates who wish to be considered for appointment as Plant and Equipment Manager in the Mechanical Workshop of the Rodrigues Regional Assembly.

II. AGE LIMIT
Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS
Candidates should –

A. possess a degree in Mechanical Engineering or Engineering Mechanics or Mechatronics Engineering or Electrical Engineering from a recognised institution or an equivalent qualification acceptable to the Public Service Commission;

B. (i) possess at least three years’ practical experience in the maintenance and operation of plants and equipment; and

(ii) be computer literate.

NOTE
1. Candidates should produce written evidence of experience/knowledge claimed.

2. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered failing the non-submission of Equivalence Certificate, as appropriate, by the closing date.

3. The Commission reserves the right to convene only the best qualified candidates for interview.

IV. DUTIES AND SALARY
1. To be responsible to the Departmental Head for the implementation of projects and the management of plants and equipment.

2. To supervise installation and commissioning of plants and equipment mainly the desalination plants of the Rodrigues Regional Assembly.

3. To guide, train, supervise and co-ordinate the work of subordinate staff.
4. To ensure that the provisions of appropriate legislation are enforced.
5. To prepare and submit progress reports.
6. To prepare Terms of Reference for invitation of bids for consultancy services.
7. To co-ordinate and supervise the work of consultants on projects and to review their reports and proposals.
8. To participate in Boards of Survey.
9. To assist in the preparation of bids documents.
10. To process and certify claims submitted by contractors for payment.
11. To vet design reports/calculations/drawings submitted by consultants.
12. To attend meetings/committees in relation to his duties.
13. To supervise works executed by private contractors for the Rodrigues Regional Assembly.
14. To use ICT in the performance of his duties.
15. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Plant and Equipment Manager in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 26,300 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 56,450 a month.

V. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

3. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

4. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. **Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.**
VI. **CLOSING DATE**

Applications should reach the Island Chief Executive, Chief Commissioner’s Office, Port Mathurin, Rodrigues, **not later than 3.15 p.m. on Tuesday 19 July 2016.**

**IMPORTANT**

The post which falls under the Establishment of the Rodrigues Regional Assembly is restricted for service in Rodrigues only. Any request for transfer or promotion to any similar or other posts in Mauritius will not be considered at any stage from any person who is selected for appointment.

Public Service Commission, 7, Louis Pasteur Street, Forest Side, **MAURITIUS.**

Date: 29 June 2016