Vacancy for Post of ICT Manager
Rodrigues Regional Assembly (Information and Communication Technology)

Applications are invited from qualified Rodriguan candidates who wish to be considered for appointment as ICT Manager in the Rodrigues Regional Assembly (Information and Communication Technology).

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

A. Candidates should possess a degree in Computer Science or Computer Engineering or Information Systems or Information Technology or any degree, the major component of which should be Computer Science or Computer Engineering or Information Systems or Information Technology from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should –

(i) reckon at least four years’ post-qualification experience in the field of IT, including two years involvement in managing IT projects;

(ii) possess strong interpersonal, leadership and managerial skills; and

(iii) have the ability to lead a team of IT personnel.

NOTE

1. Candidates should produce written evidence of any experience claimed.

2. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered failing the non-submission of Equivalence Certificate, as appropriate, by the closing date.

3. The Commission reserves the right to convene only the best qualified candidates for interview.
IV. ROLE AND RESPONSIBILITIES

To be responsible for the running and maintenance of all IT infrastructure of the Rodrigues Regional Assembly, the development of new systems/software and the overall promotion of the ICT sector in Rodrigues.

V. DUTIES AND SALARY

1. To be responsible for the administration and management of the Information and Communication Technology Unit.

2. To assist in the formulation of policy for the ICT sector in Rodrigues.

3. To perform the following –
   (i) network, systems and database administration;
   (ii) software application maintenance and development; and
   (iii) quality assurance on computer systems.

4. To prepare e-business/information plans for the computerisation of the different Commissions of the Rodrigues Regional Assembly.

5. To design and conduct IT awareness campaigns/programmes.

6. To prepare bid specifications for IT equipment and systems.

7. To advise on IT matters.

8. To provide guidance and consultancy on the choice of appropriate IT solutions.

9. To conceive, develop and implement projects.

10. To identify IT training needs and co-ordinate training activities.

11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the ICT Manager in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 42,325 x 1,525 – 49,950 x 1,625 – 62,950 x 1,850 – 68,500 x 1,950 – 70,450 a month.
VI. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

3. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

4. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

VII. CLOSING DATE

Applications should reach the Island Chief Executive, Chief Commissioner’s Office, Port Mathurin, Rodrigues, not later than 3.15 p.m. on Tuesday 20 September 2016.

IMPORTANT

The post which falls under the Establishment of the Rodrigues Regional Assembly is restricted for service in Rodrigues only. Any request for transfer or promotion to any similar or other posts in Mauritius will not be considered at any stage from any person who is selected for appointment.

Date: 31 August 2016

Public Service Commission,
7, Louis Pasteur Street,
Forest Side,
MAURITIUS.