Vacancies for Post of Vice-Chairperson, Assessment Review Committee
Ministry of Finance and Economic Development

Applications are invited from qualified candidates who wish to be considered for appointment as Vice-Chairperson, Assessment Review Committee on a **contractual basis** for a period of five years in the Ministry of Finance and Economic Development.

II. **AGE LIMIT**

Candidates should not have reached their 65th birthday by the closing date for the submission of applications.

III. **QUALIFICATIONS**

Candidates should be Barrister-at-Law of not less than five years’ standing in accordance with Section 18(1)(a) of the Mauritius Revenue Authority Act.

Experience in a tribunal is desirable.

**Note**

1. Candidates should produce written evidence of experience claimed.
2. The Commission reserves the right to convene **only** the best qualified candidates for interview.

IV. **DUTIES**

The Assessment Review Committee is established by Section 18 of the Mauritius Revenue Authority Act and has the functions as set out at Sections 18 and 20 of the Act.

V. **TERMS AND CONDITIONS OF EMPLOYMENT**

The selected candidates will be offered **either assignment of duties** against the vacancies in the case of serving officers **or contract appointment** if they are not in the Public Service.

The terms and conditions are as follows:-

A. **Assignment of duties against the vacancies**

A public officer on permanent and pensionable establishment, assigned the duties of Vice-Chairperson, Assessment Review Committee, will be eligible for an allowance representing the difference between the salary of Vice-Chairperson, Assessment Review Committee (Rs 102,000) and the salary of his/her substantive post. The officer will benefit from all the privileges attached to the post in accordance with the regulations governing employment in the Public Service.
**B. Contract Appointment**

1. **Salary**

   A flat salary of Rs 102,000 a month plus salary compensation at the approved rate.

2. **Car Benefits**

   Use of an official car and driver’s allowance of Rs 8,400 monthly.

3. **Petrol Allowance**

   A monthly petrol allowance as per regulations in force.

4. **Passage Benefits**

   In accordance with regulations in force in the Public Service (5% of annual salary). Passage benefits will not be earned during the 21 days casual/vacation leave whether taken or cashed.

5. **Leave**

   (a) **Sick Leave**

   At the rate of 21 working days for every year of contract. Sick leave not taken in a particular year is not convertible into cash.

   (b) **Casual Leave/Annual/Vacation Leave**

   A combination of such leave at the rate of 21 working days for every year of contract. Such leave not taken may be cashed at the end of contract or may be accumulated if contract is renewed.

6. **Gratuity**

   Two months’ salary on completion of twelve months’ satisfactory service.

7. **Telephone**

   Free use of a mobile phone of local calls only.

8. **Termination of Contract**

   (a) The Government may at any time determine the employment of the officer by giving one month’s notice in writing or by paying one month’s salary.

   (b) The officer may resign from his/her employment by giving one month’s notice in writing or by paying one month’s salary to the Government.

   (c) Should the officer in any manner misconduct himself/herself, the Government may terminate his/her employment forthwith and thereupon all rights and advantages reserved shall cease.
MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of the Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.

3. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org

4. Candidates are encouraged to submit on-line application through the government web portal at http://www.govmu.org

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.

CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, not later than 3.00 p.m. on Monday 09 November 2015.

Date: 20 October 2015