MAURITIUS PUBLIC SERVICE

PUBLIC ADVERTISEMENT NO. 63 OF 2015

Vacancies for Post of Legal Research Officer
Office of the Director of Public Prosecutions

Applications are invited from qualified candidates who wish to be considered for appointment as Legal Research Officer in the Office of the Director of Public Prosecutions.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

1. Candidates should possess –
   
   A. a degree in Law or Law and Management or a degree, the major part of which should be Law, from a recognised institution; and
   
   B. a Master’s Degree in Law from a recognised institution.

   OR

   Equivalent qualifications to A and B above acceptable to the Public Service Commission.

2. Candidates should be computer literate.

NOTE

1. Candidates should produce written evidence of knowledge claimed.

2. The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.

3. The Commission reserves the right to convene only the best qualified candidates for interview.

IV. ROLE AND RESPONSIBILITIES

To be responsible for the provision of timely and up-to-date research regarding legal issues.
V. DUTIES AND SALARY

1. To assist –

(a) the Director of Public Prosecutions and law officers in doing preparatory work prior to participating in conferences, negotiations or discussions relating to the conclusion of bilateral or international agreements or conventions;

(b) law officers in carrying out research work related to court cases, legislative drafting and legal advisory work generally;

(c) in producing publications, pamphlets or booklets on specific laws and publication of legal literature;

(d) in the drafting of reports under International Conventions including Human Rights Convention; and

(e) in updating of Laws and Acts.

2. To use ICT in the performance of his duties.

3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Legal Research Officer in the roles ascribed to him.

The permanent and pensionable post carries salary in scale Rs 33,275 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 58,775 a month plus salary compensation at approved rates.

VI. MODE OF APPLICATION

1. Qualified candidates should submit their application on PSC Form 7 which may be obtained either from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis or from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest-Side or from the Chief Commissioner’s Office, Port Mathurin, Rodrigues or from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application in duplicate, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/ Responsible Officers.

3. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at http://psc.govmu.org
4. Candidates are encouraged to submit on-line application through the government web portal at [http://www.govmu.org](http://www.govmu.org)

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “NOTES AND INSTRUCTIONS TO CANDIDATES” before filling in the application form. Care should be taken to fill in the application form correctly. **Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.**

VII. **CLOSING DATE**

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest Side, **not later than 3.00 p.m. on Monday 09 November 2015.**

Date: 20 October 2015

Public Service Commission,
7, Louis Pasteur Street,
**FOREST SIDE.**