Applications are invited from qualified candidates who wish to be considered for appointment as Director, Forensic Science Laboratory in the Prime Minister’s Office.

II. AGE LIMIT

Candidates, unless already in the Service, should not have reached their 40th birthday by the closing date for the submission of applications.

III. QUALIFICATIONS

1. Candidates should possess -

   A. a Cambridge Higher School Certificate or passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level”; and
   B. a degree in Biology or Chemistry or Forensic Science from a recognised institution.

   OR

   Equivalent qualifications to A and B above acceptable to the Public Service Commission.

2. Candidates should -

   (i) reckon at least ten years’ post qualification experience in the management and administration of a Forensic Science Laboratory;
   (ii) be computer literate; and
   (iii) possess marked managerial and leadership skills, administrative ability, drive and integrity.

International exposure in the field of Forensic Science is desirable.

Note

Qualification at 1.A above should have been obtained prior to qualification at 1.B above. However, candidates who, as at 30 June 2003, did not possess the qualification at 1.A above, will also be considered provided they hold -

(a) a Cambridge School Certificate or passes obtained on one certificate at the General Certificate of Education “Ordinary Level” either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject; and
(b) a Master’s Degree or a postgraduate diploma from a recognised institution in one of the fields at 1.B above.

**OR**

Equivalent qualifications to (a) and (b) above acceptable to the Public Service Commission

Qualification at (a) under ‘Note’ should have been obtained prior to qualification at 1.B above and at (b) under ‘Note’.

**NOTE**

1. Candidates should produce written evidence of knowledge/experience claimed.

2. **The onus for the submission of equivalence of qualification (if applicable) from the relevant authorities rests on the candidates.**

3. The Commission reserves the right to convene **only** the best qualified candidates for interview.

**IV. ROLE AND RESPONSIBILITIES**

To decide on matters of policy and strategic development at the Forensic Science Laboratory in general.

**V. DUTIES AND SALARY**

1. To be responsible for the management of the Forensic Science Laboratory.

2. To advise on all matters related to Forensic Science and administration of the Forensic Science Laboratory.

3. To spearhead changes of the Forensic Science Laboratory in line with approved policies.

4. To organise and supervise the work of the staff posted in the different sections of the Laboratory.

5. To assign case work to the staff of various divisions.

6. To set up training programmes for the staff and ensure implementation thereof.

7. To conduct specific tasks in his field of expertise whenever required.

8. To ensure the implementation of the Performance Management System in the Forensic Science Laboratory.

9. To use ICT in the performance of his duties.
10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Director, Forensic Science Laboratory in the roles ascribed to him.

The permanent and pensionable post carries a salary of Rs 92,000 a month plus salary compensation at the approved rate.

VI. MODE OF APPLICATION

1. Qualified candidates should submit their application on **PSC Form 7** which may be obtained **either** from the Enquiry Counter of the Ministry of Civil Service and Administrative Reforms, Ground Floor, Emmanuel Anquetil Building, Port Louis **or** from the Enquiry Counter of the Public Service Commission, 7, Louis Pasteur Street, Forest-Side **or** from the Chief Commissioner’s Office, Port Mathurin, Rodrigues **or** from the offices of the Mauritius High Commission/Embassies overseas.

2. Candidates already in the service should submit their application **in duplicate**, the original to be sent directly to the Secretary, Public Service Commission and the duplicate through their respective Supervising/Responsible Officers.

3. This advertisement together with the application form (PSC Form 7) are available on the website of the Public Service Commission at [http://psc.govmu.org](http://psc.govmu.org)

4. Candidates are encouraged to submit on-line application through the government web portal at [http://www.govmu.org](http://www.govmu.org)

5. Acknowledgement of applications will be made, as far as possible, by e-mail. Candidates are therefore advised to submit their e-mail address.

6. Candidates are also advised to read carefully the “**NOTES AND INSTRUCTIONS TO CANDIDATES**” before filling in the application form. Care should be taken to fill in the application form correctly. **Incomplete, inadequate or inaccurate filling of the application form may entail elimination of the applicant.**

VII. CLOSING DATE

Applications should reach the Secretary, Public Service Commission, 7, Louis Pasteur Street, Forest-Side, **not later than 3.00 p.m. on Monday 03 August 2015.**

**Date: 14 July 2015**

Public Service Commission,
7, Louis Pasteur Street,
**FOREST SIDE.**